

**Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, January 14, 2019 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.**

**Present:** Reeve Sheldon Vance, Councillors Dean Wolff, Scott McDade, Jeff Nelson, Trevor Lewis, Larry Waldow, and CAO Yvonne (Bonny) Goodsman  
**Absent:** Kevin Rae  
**Attend:** Gary Mooney- Maintenance  
 Chelsea Baraniecki- Plant Health Officer- 11am

- 01/2019 Meeting:** Sheldon Vance: That as a quorum is present the meeting is called to order.  
**CARRIED UNANIMOUSLY**
- 02/2019 Agenda:** Scott McDade: That the agenda be accepted as amended by adding:  
 Regular Business: 1) Fire Control  
 2) Loraas Bins Stalwart  
**CARRIED UNANIMOUSLY**
- No Statements of Conflict with the Agenda Items were expressed at this time.**
- 03/2019 Minutes:** Dean Wolff: That the minutes from the regular meeting held on December 10, 2018 be accepted as presented.  
**CARRIED UNANIMOUSLY**
- 04/2019 Mail:** Dean Wolff: That correspondence be acknowledged as received and accepted as presented and be filed.  
 a) BS Sales & Service  
 b) Palliser Library Reports  
**CARRIED UNANIMOUSLY**
- 05/2019 Maint:** Larry Waldow: That the Maintenance report be accepted as presented and be filed.  
**CARRIED UNANIMOUSLY**
- 06/2019 F/S:** Larry Waldow: That the Financial Statements, the list of accounts paid and employee payroll register for the month of December 2018 be accepted as presented and are attached to and form part of these minutes.  
**CARRIED UNANIMOUSLY**
- 07/2019 A/Payable:** Scott McDade: That the list of accounts payable and employee payroll register for the month of January 2019 be accepted as presented and are attached to and form part of these minutes.  
**CARRIED UNANIMOUSLY**
- 08/2019 F/S:** Jeff Nelson: That the Unaudited 2018 Financial Statement be accepted as presented by the CAO.  
**CARRIED UNANIMOUSLY**
- 09/2019 Permits:** Trevor Lewis: That Admin. Yvonne (Bonny) Goodsman be authorized to apply for GTF-IIP Grant for S1/2 28-27-25 W2 to reconstruct and clay cap.  
**CARRIED UNANIMOUSLY**
- 10/2019 Policy:** Jeff Nelson: That discussion on the Harassment Policy and Fit for Work Program be deferred to the February 2019 meeting.  
**CARRIED UNANIMOUSLY**

- 11/2019 OH&S: Scott McDade: That the OH&S meeting report be accepted as presented and be filed.  
**CARRIED UNANIMOUSLY**
- 12/2019 Mulcher: Scott McDade: That the value of the Ridge Mulcher be written off in 2018.  
**CARRIED UNANIMOUSLY**
- 13/2019 Grader: Dean Wolff: That Council authorizes the purchase of a 2018 JD 772 Grader with a Tier 4 engine that comes with the wing installed for the quoted amount of \$330,000.000 plus tax.  
**CARRIED UNANIMOUSLY**
- Trevor Lewis left the meeting at 10:55 a.m.**  
**Trevor returned at 11:00 a.m.**
- 14/2019 Loraas: Trevor Lewis: That admin contact Loraas regarding the use of a truck route as apposed to restricted weight access.  
**CARRIED UNANIMOUSLY**
- Trevor Lewis left the meeting at 11:20 a.m.**  
**Gary Mooney left the meeting at 11:20 a.m.**
- 15/2019 F/S: Dean Wolff: That Schedule 10 be advertised with the Financial Statements.  
**CARRIED UNANIMOUSLY**
- 16/2019 Printer: Scott McDade: That admin be authorized to purchase a new printer/copier at the most value for the most economical price.  
**CARRIED UNANIMOUSLY**
- 17/2019 FCM: Dean Wolff: That Council will participate in the FCM Membership.  
**DEFEATED**
- 18/2019 SARM: Larry Waldow: That Council acknowledges receipt of the SARM information regarding Legal Fees.  
**CARRIED UNANIMOUSLY**
- 19/2019 Bond Dean Wolff: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2020. Bonding is provided through SARM and coverage is provided for all office employees.  
**CARRIED UNANIMOUSLY**
- 20/2019 Bond: Scott McDade: That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*.  
**CARRIED UNANIMOUSLY**
- 21/2019 Tip Grant: Dean Wolff: That the lotteries grant allotment 2020 is to be allocated 100% to the Town of Imperial.  
**CARRIED UNANIMOUSLY**
- 22/2019 Minutes: Scott McDade: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year.  
**CARRIED UNANIMOUSLY**

- 23/2019 Assess:** **Jeff Nelson:** That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority.  
**CARRIED UNANIMOUSLY**
- 24/2019 WCB:** **Sheldon Vance:** That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2019 be set at the minimum for each individual.  
**CARRIED UNANIMOUSLY**
- 25/2019 Snow Plow:** **Larry Waldow:** That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences only and only on a one-way out basis and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing.  
**CARRIED UNANIMOUSLY**
- 26/2019 Meetings:** **Dean Wolff:** That the 2019 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m.  
**CARRIED UNANIMOUSLY**
- 27/2019 Appt.** **Scott McDade:** That the following committees and appointments be made for the year 2019.
- |   |   |
|---|---|
| <u>Board of Revision:</u>                       | Secretary- Nicole McDade<br>Board – Kevin Field<br>Corrie McLane<br>Eugene Lucas<br>Reimbursement: \$210.00/meeting and \$0.40/km |
| <u>Pound Keepers:</u>                           | Heartland Livestock   |
| <u>Assessor:</u>                                | Administrator   |
| <u>Tax Collector:</u>                           | Administrator   |
| <u>Pest Control Officer:</u>                    | Lee Storey  |
| <u>Weed Control Officer:</u>                    | None  |
| <u>Auditor:</u>                                 | Leah Herback, CPA   |
| <u>Palliser Regional Library:</u>               | Vacant  |
| <u>Imperial Community Well:</u>                 | Kevin Rae   |
| <u>Regional Economic Development Committee:</u> | Council as a whole  |
| <u>Mooney Well:</u>                             | Larry Waldow  |
| <u>Stalwart Well:</u>                           | Trevor Lewis  |
- CARRIED UNANIMOUSLY**
- 28/2019 Mileage:** **Sheldon Vance:** That in 2019 all municipal employees be paid \$0.64 per mile (\$0.40/km) travelled while on municipal business.  
**CARRIED UNANIMOUSLY**
- 29/2019 Mileage:** **Larry Waldow:** That in 2019 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.64 per mile (\$0.40/km).  
**CARRIED UNANIMOUSLY**
- 30/2019 Stal. Hall:** **Dean Wolff:** That the council hereby approves the Stalwart Community Hall as available for public use at the user's own risk.  
**CARRIED UNANIMOUSLY**
- 31/2019 Signs:** **Scott McDade:** That the road crews continue to do sign maintenance.  
**CARRIED UNANIMOUSLY**
- 32/2019 Pest Offic.:** **Jeff Nelson:** That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.64/mile (\$0.50/km) for 2019.  
**CARRIED UNANIMOUSLY**

- 33/2019 Cemeteries: Sheldon Vance:** That the R.M. of Big Arm will pay the Town of Imperial \$200.00, The Village of Liberty \$200.00 and Wolfton Cemetery \$200.00 cemetery Grants in 2019.  
**CARRIED UNANIMOUSLY**
- 34/2019 Custom: Larry Waldow:** That the custom rates for the R.M. for the coming year be set as follows:  
Terex TS- 14B \$180.00 per hour  
John Deere 770 CH Motor Graders \$120.00 per hour  
Tractor and Mower \$100.00 per hour  
JD- All Wheel Drive 772G \$150.00 per hour  
The above rates are for ratepayers only, anyone else is to add \$60.00 to each mentioned rate. The above rates do NOT apply to major projects. A major project is considered to be anything requiring more than 5 hours of work after which \$20.00 will be added to each hour. The decisions are to be made by the Foreman, councillor of division and Reeve or Deputy Reeve.  
**CARRIED UNANIMOUSLY**
- 35/2019 SARM: Dean Wolff:** That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium.  
**CARRIED UNANIMOUSLY**
- 36/2019 SARM: Scott McDade:** That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED UNANIMOUSLY**
- 37/2019 Cultivation: Jeff Nelson:** That no cultivation or spraying be permitted on Primary Grid road allowances and no closer than one metre from the toe of the side slope on all other road allowances.  
**CARRIED UNANIMOUSLY**
- 38/2019 Stalwart: Sheldon Vance:** That we pay for snow plowing of the streets of Stalwart when duly authorized by the Reeve, Councillor for Division #3 or Administrator under direction of policy resolution 117/07.  
**CARRIED UNANIMOUSLY**
- 39/2019 Hours: Larry Waldow:** That the office hours for 2019 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m.  
**CARRIED UNANIMOUSLY**
- 40/2019 Permits: Dean Wolff:** That RM 251 will not issue overweight permits in the current year.  
**CARRIED UNANIMOUSLY**
- 41/2019 Polls: Scott McDade:** That the Polling Stations and officials for 2019 elections be as follows:  
Returning Office: Yvonne Goodsman  
Nomination Officers: Yvonne Goodsman and Nicole McDade  
Polling Place: Deputy Returning Officer:  
Division 1&2 R.M. of Big Arm Office, Imperial, SK, Nicole McDade  
Division 3&4 R.M. of Big Arm Office, Imperial, SK, Nicole McDade  
Division 5&6 R.M. of Big Arm Office, Imperial, SK, Nicole McDade  
  
Remuneration is \$200.00 per day for election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou.  
**CARRIED UNANIMOUSLY**
- 42/2019 Meeting: Sheldon Vance:** That there is no further discussion for the first meeting of the year that business be terminated and the regular meeting for January 2019 be commenced.  
**CARRIED UNANIMOUSLY**
- 43/2019 ILO: Sheldon Vance:** That Admin contact the ILO regarding the removal of the old turkey barn located on NW 21 26 25 W2.  
**CARRIED UNANIMOUSLY**

**44/2019 Adourn:** **Jeff Nelson:** That the meeting be adjourned at 12:40 p.m. and the next meeting of council is scheduled for Monday, February 11, 2019 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan.

**CARRIED UNANIMOUSLY**

*Sheldon Vance*  
Reeve

*Gvonne (Bonny) Goodman*  
Administrator