

Agenda for the R.M. of Big Arm, No. 251 January 18, 2021

Call to Order: 9:00 am

Approval of Agenda:

Adoption of Minutes: December 7, 2020

Notice of proclamations

Presentations and recognitions

Public hearings:

Delegations: Corrie McLane- Maintenance

Communications:

1. Correspondence
 - a) Publications Sask Letter
 - b) Gravelock Newsletter
 - c) Ducks Unlimited Programs
 - d) Hudson Bay Membership
 - e) Canadian Fitness Research
 - f) APAS- Rural Connectivity Task Force
 - g) Ag Health and Safety Newsletter
 - h) SaskTel Upgrade
 - i) SaskTip Membership

Reports of public works:

1. Maintenance report
2. Foreman's 2021 Projects
3. SGI Solar Speed Sign
4. Carlton Trail College- first aid training dates

Reports of Administration Committees & Financial Statements

1. Financial Statements & Accounts Paid
2. Accounts Payable
3. Unaudited Financial Statements
4. Budget Worksheet- Assets
5. Personal Liability Insurance Statement
6. SARM Property Self-Insurance Plan
7. SMHI- Summary
8. Closing doors to public
9. Loraas Disposal Contract

Reeve & Councillors forum:

Unfinished Business:

- 1.

New Business:

▪ **First Meeting of the Year:**

1. Fidelity Bonds, Securities, Titles and Agreements be presented
20/2020 Bond: Scott McDade: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2021. Bonding is provided through SARM and coverage is provided for all office employee. **CARRIED UNANIMOUSLY**

21/2020 Bond: Scott McDade: That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*. **CARRIED UNANIMOUSLY**

2. TIP Grant

22/2020 Tip Grant: Jeff Nelson: That the lotteries grant allotment 2021 is to be allocated 100% to the Town of Imperial. **CARRIED UNANIMOUSLY**

3. Fee for meeting minutes

23/2020 Minutes: Scott McDade: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year. **CARRIED UNANIMOUSLY**

4. Fee for assessment field sheets

24/2020 Assess: Jeff Nelson: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority. **CARRIED UNANIMOUSLY**

5. Workers Compensation coverage for Reeve & Councillors

25/2020 WCB: Sheldon Vance: That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2020 be set at the minimum for each individual. **CARRIED UNANIMOUSLY**

6. Snowplowing of roads

26/2020 Snow Plow: Larry Waldow: That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing. **CARRIED UNANIMOUSLY**

7. Council Meetings date, times, place

27/2020 Meetings: Sheldon Vance: That the 2020 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED UNANIMOUSLY**

8. Appointments:

Board of Revision
Pound Keepers
Assessor
Tax Collector
Weed Inspectors
Engineers
Auditors
Palliser Regional Library
Community Well on Busche Quarter
Regional Economic Development Committee

28/2020 Appt. Scott McDade: That the following committees and appointments be made for the year 2020.

Board of Revision: Secretary- Nicole McDade
Board – Kevin Field
Harvey McLane
Eugene Lucas
Reimbursement: \$210.00/meeting and \$0.40/km

Pound Keepers: Heartland Livestock
Assessor: Administrator
Tax Collector: Administrator
Pest Control Officer: Lee Storey
Weed Control Officer: None
Auditor: Leah Herback, CPA
Palliser Regional Library: Vacant
Imperial Community Well: Kevin Rae
Regional Economic Development Committee: Council as a whole
Mooney Well: Larry Waldow
Stalwart Well: Trevor Lewis
Engineers: Wood Infrastructure **CARRIED UNANIMOUSLY**

9. Municipal employees' mileage rates

29/2020 Mileage: Sheldon Vance: That in 2020 all municipal employees be paid \$0.64 per mile (\$0.40/km) travelled while on municipal business. **CARRIED UNANIMOUSLY**

30/2020 Mileage: Larry Waldow: That in 2020 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.64 per mile (\$0.40/km). **CARRIED UNANIMOUSLY**

10. Stalwart Hall

- 31/2020 Stal. Hall: Sheldon Vance:** That the council hereby approves the Stalwart Community Hall as available for public use at the user's own risk. **CARRIED UNANIMOUSLY**
11. Road Crews responsible for sign maintenance
32/2020 Signs: Scott McDade: That the road crews continue to do sign maintenance. **CARRIED UNANIMOUSLY**
12. Pest Control Officer and Rates of compensations per site and mileage
33/2020 Pest Offic.: Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.64/mile (\$0.50/km) for 2020. **CARRIED UNANIMOUSLY**
13. Cemetery Grants 2021
34/2020 Cemeteries: Sheldon Vance: That the R.M. of Big Arm will pay the Town of Imperial \$200.00, The Village of Liberty \$200.00 and Wolfton Cemetery \$200.00 cemetery Grants in 2020. **CARRIED UNANIMOUSLY**
14. Disability Benefits Plan – SARM
35/2020 SARM: Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium. **CARRIED UNANIMOUSLY**
15. SARM membership
36/2020 SARM: Scott McDade: That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED UNANIMOUSLY**
16. Authority for Reeve or Deputy Reeve and Administrator to borrow such sums as required
17. Stipulating no cultivation on Primary grid road allowances closer than meter from toe of the side slope
37/2020 Cultivation: Jeff Nelson: That no cultivation or spraying be permitted on Primary Grid road allowances and no closer than one metre from the toe of the side slope on all other road allowances. **CARRIED UNANIMOUSLY**
18. Road Work payments can be applied against outstanding taxes & custom work
19. Snow plowing of Stalwart streets
38/2020 Stalwart: Sheldon Vance: That we pay for snow plowing of the streets of Stalwart when duly authorized by the Reeve, Councillor for Division #3 or Administrator under direction of policy resolution 117/07. **CARRIED UNANIMOUSLY**
20. Office hours- Winter/Summer hours
39/2020 Hours: Larry Waldow: That the office hours for 2020 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. **CARRIED UNANIMOUSLY**
21. Overweight Fees/rates in 2021 & policy requirement- do not issue permits
40/2020 Permits: Sheldon Vance: That RM 251 will not issue overweight permits in the current year. **CARRIED UNANIMOUSLY**
22. Election official appointment – polling place, etc.
41/2020 Polls: Scott McDade: That the Polling Stations and officials for 2020 elections be as follows:
 Returning Office: Yvonne Goodsman
 Nomination Officers: Yvonne Goodsman and Nicole McDade
 Polling Place: Deputy Returning Officer:
 Division 1&2 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
 Division 3&4 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
 Division 5&6 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
- Remuneration is \$200.00 per day for election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou. **CARRIED UNANIMOUSLY**

Regular Meeting New Business:

1. Sask Public Safety Agency Package
2. RMAA Membership and Newsletter
3. Fire Dispatch Contract
4. 2021 Census of Population
5. Stalwart Well Questions
6. Road Crossing Request

Public Forum:

Closed Session:

Adjournment:

NEXT MEETING: February 8, 2021 at 9:00 am

All meetings are open for public observation

Be advised that any or all of the meeting may occur through electronic means.

Per Bylaw 3/2015 Section 13 & 14 this Agenda may be subject to change.