

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, January 18, 2021 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.

Present: Reeve Sheldon Vance, Councillors Tanner Hebron, Scott McDade, Trevor Lewis, Jeff Nelson, Larry Waldow, Kevin Rae and CAO Yvonne (Bonny) Goodsman

Trevor Lewis attended via teleconference.

Absent:

Attend: Corrie McLane- Maintenance – 9 am

01/2021 Meeting: Sheldon Vance: That as a quorum is present the meeting is called to order.
CARRIED UNANIMOUSLY

02/2021 Agenda: Kevin Rae: That the agenda be accepted as presented.
CARRIED UNANIMOUSLY

No Statements of Conflict with the Agenda Items were expressed at this time.

Corrie McLane gave the foreman's report.

03/2021 Rake: Scott McDade: That Council authorizes the foreman to purchase a new drum for the rock rake.
CARRIED UNANIMOUSLY

04/2021 Light: Trevor Lewis: That Council authorizes Foreman and Reeve Vance to review Green Lite quote to determine what can be done by staff and what will be performed by John Deere.
CARRIED UNANIMOUSLY

05/2021 Grader: Larry Waldow: That Council authorizes the purchase of a 2021 John Deere 772GP grader for the quoted price of \$258,500 plus tax.
CARRIED UNANIMOUSLY

06/2021 Snow: Jeff Nelson: That Council authorizes the clearing of residential lanes within the Rural Municipality of Big Arm, No. 251 at the discretion of the foreman.
CARRIED UNANIMOUSLY

07/2021 Gravel: Scott McDade: That the RM authorizes tendering for a Gravel Crush with a minimum of 30,000 cubic yards of engineered ¾: gravel. Commencement to start July 1, 2021 and to be completed by September 30, 2021. Tenders will be presented at the March meeting.
CARRIED UNANIMOUSLY

08/2021 Tools: Tanner Hebron: That Council authorizes foreman to purchase small tools as may be required.
CARRIED UNANIMOUSLY

09/2021 Pipeline: Larry Waldow: That Council authorizes Administration to create an Agreement for Council's consideration regarding drainage and water pipelines crossing municipal roadways.
CARRIED UNANIMOUSLY

- 10/2021 SGI: **Scott McDade:** That Council acknowledges receipt of information regarding SGI solar speed signs and Carlton Trail College First Aid training. **CARRIED UNANIMOUSLY**
- 11/2021 Maint: **Tanner Hebron:** That the Maintenance report be accepted as presented and be filed. **CARRIED UNANIMOUSLY**
- 12/2021 Minutes: **Kevin Rae:** That the minutes from the regular meeting held on December 7, 2020 be accepted as presented. **CARRIED UNANIMOUSLY**
- 13/2021 **Trevor Lewis:** That Council directs administration to provide for the attendance by Ducks Unlimited representative(s) through either Teleconferencing or Zoom, whichever is most easily arranged, for the March 8, 2021 meeting of council. **CARRIED UNANIMOUSLY**
- 14/2021 TIP: **Sheldon Vance:** That Council authorizes the R.M. of Big Arm, No. 251 to engage in a SaskTip Membership. **CARRIED UNANIMOUSLY**
- 15/2021 Mail: **Trevor Lewis:** That correspondence be acknowledged as received and accepted as presented and be filed.
- a) Publications Sask Letter
 - b) Gravelock Newsletter
 - c) Ducks Unlimited Programs
 - d) Hudson Bay Membership
 - e) Canadian Fitness Research
 - f) APAS- Rural Connectivity Task Force
 - g) Ag Health and Safety Newsletter
 - h) SaskTel Upgrade
 - i) SaskTip Membership
- CARRIED UNANIMOUSLY**
- 16/2021 F/S: **Scott McDade:** That the Financial Statements, the list of accounts paid and employee payroll register for the month of December 2020 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 17/2021 A/Payable: **Kevin Rae:** That the list of accounts payable and employee payroll register for the month of January 2021 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 18/2021 F/S: **Jeff Nelson:** That the Unaudited 2020 Financial Statement for RM 251 be accepted as presented by the CAO. **CARRIED UNANIMOUSLY**
- 19/2021 Insurance: **Scott McDade:** That Council accepts the Property Insurance report and Property Self Insurance Plan information and authorises continuance of coverage under same. **CARRIED UNANIMOUSLY**
- 20/2021 SMHI: **Larry Waldow:** That Council Approves the SMHI summary as presented by the CAO. **CARRIED UNANIMOUSLY**

- 21/2021 Loraas:** **Scott McDade:** That council authorizes extension of waste disposal contract with Loraas Disposal for a three year term (non-renewing) and further Reeve Sheldon Vance to authorised to sign the contract. **CARRIED UNANIMOUSLY**
- 22/2021 Bond:** **Scott McDade:** That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2021. Bonding is provided through SARM and coverage is provided for all office employees. **CARRIED UNANIMOUSLY**
- 23/2021 Bond:** **Scott McDade:** That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*. **CARRIED UNANIMOUSLY**
- 23/2021 Tip Grant:** **Jeff Nelson:** That the Sask Lotteries grant allotment for 2022 is to be allocated 100% to the Town of Imperial. **CARRIED UNANIMOUSLY**
- 24/2021 Minutes:** **Scott McDade:** That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year. **CARRIED UNANIMOUSLY**
- 25/2021 Assess:** **Jeff Nelson:** That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority. **CARRIED UNANIMOUSLY**
- 26/2021 WCB:** **Sheldon Vance:** That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2021 be set at the minimum for each individual. **CARRIED UNANIMOUSLY**
- 27/2021 Snow Plow:** **Larry Waldow:** That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing. **CARRIED UNANIMOUSLY**
- 28/2021 Meetings:** **Sheldon Vance:** That the 2021 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED UNANIMOUSLY**
- 29/2021 Appt.** **Scott McDade:** That the following committees and appointments be made for the year 2021.
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| <u>Board of Revision:</u> | Krismer and Associates |
| <u>Pound Keepers:</u> | Heartland Livestock |
| <u>Assessor:</u> | Administrator |
| <u>Tax Collector:</u> | Administrator |
| <u>Pest Control Officer:</u> | Lee Storey |
| <u>Weed Control Officer:</u> | None |
| <u>Auditor:</u> | Leah Herback, CPA |
| <u>Palliser Regional Library:</u> | Vacant |
| <u>Imperial Community Well:</u> | Kevin Rae |
| <u>Regional Economic Development Committee:</u> | Council as a whole |
| <u>Mooney Well:</u> | Larry Waldow |
| <u>Stalwart Well:</u> | Trevor Lewis |

Engineers: Wood Infrastructure **CARRIED UNANIMOUSLY**

- 30/2021 Mileage:** Sheldon Vance: That in 2021 all municipal employees be paid \$0.64 per mile (\$0.40/km) travelled while on municipal business. **CARRIED UNANIMOUSLY**
- 31/2021 Mileage:** Larry Waldow: That in 2021 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.64 per mile (\$0.40/km). **CARRIED UNANIMOUSLY**
- 32/2021 Stal. Hall:** Sheldon Vance: That the council hereby approves the Stalwart Community Hall as available for public use at the user's own risk. **CARRIED UNANIMOUSLY**
- 33/2021 Signs:** Scott McDade: That the road crews continue to do sign maintenance. **CARRIED UNANIMOUSLY**
- 34/2021 Pest Offic.:** Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.50/km for 2021. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall final inspection. **CARRIED UNANIMOUSLY**
- 35/2021 Cemeteries:** Sheldon Vance: That the R.M. of Big Arm will pay the Town of Imperial \$200.00, The Village of Liberty \$200.00 and Wolfton Cemetery \$200.00 cemetery Grants in 2021. **CARRIED UNANIMOUSLY**
- 36/2021 SARM:** Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium. **CARRIED UNANIMOUSLY**
- 37/2021 SARM:** Kevin Rae: That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED UNANIMOUSLY**
- 38/2021 Cultivation:** Jeff Nelson: That no cultivation or spraying be permitted on Primary Grid road allowances and no closer than one metre from the toe of the side slope on all other road allowances. **CARRIED UNANIMOUSLY**
- 39/2021 Hours:** Larry Waldow: That the office hours for 2021 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. **CARRIED UNANIMOUSLY**
- 40/2021 Permits:** Trevor Lewis: That RM 251 will not issue overweight permits in the current year. **CARRIED UNANIMOUSLY**
- 41/2021 Polls:** Tanner Hebron: That the Polling Stations and officials for 2021 elections be as follows:
 Returning Office: Yvonne Goodsman
 Nomination Officers: Yvonne Goodsman and Nicole McDade
Polling Place: Deputy Returning Officer:
 Division 1&2 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
 Division 3&4 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
 Division 5&6 R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$200.00 per day for contracted election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou. **CARRIED UNANIMOUSLY**

- 42/2021 Fire:** Tanner Hebron: That Council acknowledges receipt of Sask Public Safety Agency information and authorizes Reeve Vance and CAO to sign the agreement.
CARRIED UNANIMOUSLY
- 43/2021 RMAA:** Sheldon Vance: That Council acknowledges receipt of RMAA information and authorizes payment for 1/3 CAO membership fee provided RM 252 and RM 253 authorize same.
CARRIED UNANIMOUSLY
- 44/2021 Census:** Jeff Nelson: That the Council of the RM of Big Arm, No. 251 supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.
CARRIED UNANIMOUSLY
- 45/2021 Adjourn:** Larry Waldow: That the meeting be adjourned at 12:45 p.m. and the next meeting of council is scheduled for Monday, February 10, 2021 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan.
CARRIED UNANIMOUSLY

Sheldon Vance
Reeve

Gvonne (Bonny) Goodsman
Administrator