

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, January 10, 2022 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.

Present: Reeve Sheldon Vance, Councillors Tanner Hebron, Chase Tannahill, Jeff Nelson, Larry Waldow, and CAO Yvonne (Bonny) Goodsmann

Absent: Trevor Lewis and Kevin Rae

Attend: Corrie McLane- Maintenance – 9 am

01/2022 Meeting: Sheldon Vance: That as a quorum is present the meeting is called to order. **CARRIED UNANIMOUSLY**

02/2022 Agenda: Chase Tannahill: That the agenda be accepted as presented. **CARRIED UNANIMOUSLY**

No Statements of Conflict with the Agenda Items were expressed at this time.

03/2022 Minutes: Larry Waldow: That the minutes from the regular meeting held on December 13, 2021 be accepted as presented. **CARRIED UNANIMOUSLY**

Councillor Tannahill excused himself as a councillor and made a presentation to Council as Liberty Volunteer Fire Department’s Deputy Fire Chief at 9:30 am. Requested funding assistance and will do fundraising and apply for grants for additional funds. Mr. Tannahill excused himself from council chambers at 9:45 a.m.

04/2022 Fire: Tanner Hebron: That Council authorizes providing a contribution of \$50,000 each to Liberty/Volunteer Fire Department and Imperial/ Volunteer Fire Department to be funded from reserves. **CARRIED UNANIMOUSLY**

Councillor Tannahill reattended the meeting and assumed his chair as a Councillor for Division 2 at 9:50 am

Corrie McLane gave the foreman’s report.

05/2022 Bridge: Chase Tannahill: That Council authorizes refurbishment of the bridge located on 16-26-25 W2. The Foreman is authorized to discuss the decision with Wood Engineering to attain costing estimates and project timelines and to speak with Canada Wildlife representatives as well. **CARRIED UNANIMOUSLY**

06/2022 Maint: Jeff Nelson: That Council gives Foreman McLane authority to hire a seasonal maintenance employee with a start date of April 11, 2022. **CARRIED UNANIMOUSLY**

07/2022 Tools: Tanner Hebron: That Council authorizes replacing stolen tools and further reimbursing foreman \$750.00 for stolen personal items. **CARRIED UNANIMOUSLY**

08/2022 Permits: Tanner Hebron: That Council authorizes and approves Developments Permit Application 2100-04:
1. BH Telecom Corp, has requested confirmation from council approving a project involving excavation and construction of concrete pad to allow for construction of a 105’ 66” self-supported A.W. Tower on property titled to Tyler Wilcox but under lease agreement (namely SE corner of NE 20-26-24 W2). Said project encompasses excavation of land and landscaping of area for placement of footing/piles to support construction of a 105’ 66” self-supported A.W. Tower for Flex Networks with a 55m power service from west property line of approach to east edge of the concrete tower pad, 3 m north of the south property line – the center of the base of the tower is to be Lat. 51.234075, Longitude -105.311079. The concrete tower pad is to be 6.1 m x 6.1 m. Access and exit is to be through a proposed new approach to the site. The concrete pad and tower are to be located the required set back from the property line and municipal roadway. The project is being completed by a reputable construction company.

2. Please note that this approval is given under the expectation that the project will be 50% completed prior to December 31, 2022. Furthermore, approval is given under the provisions that a building permit is applied for through the municipality and approval received by the municipal building inspectors (PBI)

prior to commencement of construction. And further, that all other Federal and Provincial Government Agencies' regulations, requirements and approval have been acquired, all National and Provincial Environmental Standards will be met and satisfied and under the additional provision that the individuals are aware that the excavation and replacement of any and all soils, aggregate and structures is their sole responsibility and risk as far as flooding, accessibility, stability, construction and liability are concerned.

3. Any and all activities must adhere to all municipal zoning and community planning statement objectives and regulations.

4. This permit must be signed and dated by all parties to be valid and must be kept on site during construction.

5. This permit is valid for one year from date of issue as indicated.

- 09/2022 **Approach:** Chase Tannahill: That Council authorizes the landowner of NE 20-26-24 W2 to construct an approach along the south east corner of the north east portion of the quarter. Council has determined that a culvert will be required at this site with a minimum size of 500mm. The construction and materials are to be at the sole cost of the property owner/applicant. Installation and adherence to all relevant legislation (i.e. locates, distance from highway) is the sole responsibility of the property owner. Further, council stipulates that the approach is to be built to municipal standard with a 7.0-meter top and the municipality retains the right to have the construction inspected by the foreman and/or councillor for the division for final approval. **CARRIED UNANIMOUSLY**

- 10/2022 **Etters:** Chase Tannahill: That Council authorizes a letter to be sent to Etters Beach and Hidden Gem Campground informing them of R.M. of Big Arm, No. 251, Zoning Bylaw regulations under Section 5.3.11 for campgrounds operating within in the Agricultural Zone. **CARRIED UNANIMOUSLY**

- 11/2022 **Maint:** Jeff Nelson: That the Maintenance report be accepted as presented and be filed. **CARRIED UNANIMOUSLY**

- 12/2022 **F/S:** Larry Waldow: That the Financial Statements, the list of accounts paid and employee payroll register for the month of December 2021 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**

- 13/2022 **Txt2Car:** Jeff Nelson: That the Rural Municipality of Big Arm is not interested in Text 2 Car at this time. **CARRIED UNANIMOUSLY**

- 14/2022 **Mail:** Chase Tannahill: That correspondence be acknowledged as received and accepted as presented and be filed.
 - a) ConX Wireless Request
 - b) CPWA Annual Conference**CARRIED UNANIMOUSLY**

- 15/2022 **A/Payable:** Tanner Hebron: That the list of accounts payable and employee payroll register for the month of January 2022 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**

- 16/2022 **F/S:** Chase Tannahill: That the Unaudited 2021 Financial Statements for RM 251 be accepted as presented by the Administrator. **CARRIED UNANIMOUSLY**

- 17/2022 **Culvert:** Larry Waldow: That Council authorizes Foreman McLane to order culverts for the road located on SE 27-25-25 W2. **CARRIED UNANIMOUSLY**

- 18/2022 **SARM:** Jeff Nelson: That Council acknowledges receipt of information of SARM's Liability Property and Cyber Insurance. **CARRIED UNANIMOUSLY**

- 19/2022 **Taxes:** Tanner Hebron: That Council authorized the elimination of Current Taxes Allowances. **CARRIED UNANIMOUSLY**

- 20/2022 **TTP:** Chase Tannahill: That Council accepts Tax Title Property allowance analysis as of December 31, 2021 as presented. **CARRIED UNANIMOUSLY**

- 21/2022 **Bond:** Chase Tannahill: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2022. Bonding is provided through SARM and coverage is provided for all office employees.

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CARRIED UNANIMOUSLY

- 22/2022 Bond:** Chase Tannahill: That the Administrator’s bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*.
CARRIED UNANIMOUSLY
- 23/2022 Tip Grant:** Jeff Nelson: That the Sask Lotteries grant allotment for 2022 is to be allocated 100% to the Town of Imperial.
CARRIED UNANIMOUSLY
- 24/2022 Minutes:** Chase Tannahill: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year.
CARRIED UNANIMOUSLY
- 25/2022 Assess:** Jeff Nelson: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority.
CARRIED UNANIMOUSLY
- 26/2022 WCB:** Sheldon Vance: That the Worker’s Compensation Board coverage for the Reeve and Councillors for the year 2022 be set at the minimum for each individual.
CARRIED UNANIMOUSLY
- 27/2022 Snow Plow:** Larry Waldow: That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing.
CARRIED UNANIMOUSLY
- 28/2022 Meetings:** Sheldon Vance: That the 2022 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m.
CARRIED UNANIMOUSLY
- 29/2022 Appt.** Scott McDade: That the following committees and appointments be made for the year 2022.

<u>Board of Revision:</u>	Western Municipal Consulting
<u>Pound Keepers:</u>	Heartland Livestock
<u>Assessor:</u>	Administrator
<u>Tax Collector:</u>	Administrator
<u>Pest Control Officer:</u>	Lee Storey
<u>Weed Control Officer:</u>	Foreman Corrie McLane
<u>Auditor:</u>	Grant Thornton, CPA
<u>Palliser Regional Library:</u>	Vacant
<u>Imperial Community Well:</u>	Kevin Rae
<u>Regional Economic Development Committee:</u>	Council as a whole
<u>Mooney Well:</u>	Larry Waldow
<u>Stalwart Well:</u>	Trevor Lewis
<u>Engineers:</u>	Wood Infrastructure

CARRIED UNANIMOUSLY
- 30/2022 Mileage:** Sheldon Vance: That in 2022 all municipal employees be paid \$0.64 per mile (\$0.40/km) travelled while on municipal business.
CARRIED UNANIMOUSLY
- 31/2022 Mileage:** Larry Waldow: That in 2022 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.64 per mile (\$0.40/km).
CARRIED UNANIMOUSLY
- 32/2022 Stal. Hall:** Sheldon Vance: That the council hereby stipulates the Stalwart Community Hall is not available for public use.
CARRIED UNANIMOUSLY
- 33/2022 Signs:** Chase Tannahill: That the road crews continue to do sign maintenance.
CARRIED UNANIMOUSLY
- 34/2022 Pest Offic.:** Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.50/km for 2022. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall final inspection.
CARRIED UNANIMOUSLY
- 35/2022 Cemeteries:** Sheldon Vance: That the R.M. of Big Arm will pay the Town of Imperial \$200.00, The Village of Liberty \$200.00 and Wolfton Cemetery \$200.00 cemetery Grants in 2022.
CARRIED UNANIMOUSLY
- 36/2022 SARM:** Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required

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premium.

CARRIED UNANIMOUSLY

37/2022 SARM: Jeff Nelson: That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED UNANIMOUSLY**

38/2022 Cultivation: Jeff Nelson: That no cultivation or spraying be permitted on Primary Grid road allowances and no closer than one metre from the toe of the side slope on all other road allowances. **CARRIED UNANIMOUSLY**

39/2022 Hours: Larry Waldow: That the office hours for 2022 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. **CARRIED UNANIMOUSLY**

40/2022 Permits: Tanner Hebron: That RM 251 will not issue overweight permits in the current year. **CARRIED UNANIMOUSLY**

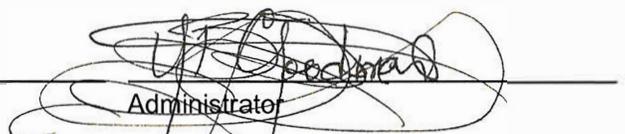
41/2022 Polls: Tanner Hebron: That the Polling Stations and officials for 2022 elections be as follows:
Returning Office: Yvonne Goodsman
Nomination Officers: Yvonne Goodsman and Nicole McDade
Polling Place: Deputy Returning Officer:
Division 1&2 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 3&4 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 5&6 R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$200.00 per day for contracted election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou. **CARRIED UNANIMOUSLY**

42/2022 RMAA: Larry Waldow: That Council acknowledges receipt of RMAA information and authorizes payment for CAO membership fee provided RM 252 and RM 253 authorize same. **CARRIED UNANIMOUSLY**

43/2022 Adjourn: Sheldon Vance: That the meeting be adjourned at 11:30 p.m. and the next meeting of council is scheduled for Monday, February 14, 2022 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan. **CARRIED UNANIMOUSLY**


Reeve


Administrator