Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, January 9, 2023 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.

Present:

Reeve Sheldon Vance, Councillors Tanner Hebron, Chase Tannahill, Trevor Lewis,

Jeff Nelson, Larry Waldow, and CAO Yvonne (Bonny) Goodsman

Absent:

Kevin Rae

Attend:

Corrie McLane- Maintenance - 9 am

01/2023

Meeting:

**Sheldon Vance:** That as a quorum is present the meeting is called to order.

**CARRIED UNANIMOUSLY** 

02/2023

Agenda:

Tanner Hebron:

That the agenda be accepted as presented.

**CARRIED UNANIMOUSLY** 

No Statements of Conflict with the Agenda Items were expressed at this time.

03/2023

Minutes:

That the minutes from the regular meeting held on December 12, 2022 **Larry Waldow: CARRIED UNANIMOUSLY** 

be accepted as presented.

Corrie McLane gave the maintenance report at 9:05 am.

04/2023 Signs:

Trevor Lewis: That Council requests additional information on road signage on Blair

Emde's delivery route and evidence that a courier will actually deliver to site.

CARRIED UNANIMOUSLY

05/2023 Culvert: Larry Waldow: That Council authorizes billing the Town of Imperial for a 500mm x 6

meter at the price of \$95.20 which was the original cost of the culvert previously

purchased.

**CARRIED UNANIMOUSLY** 

06/2023

Bridge:

Chase Tannahill: That Council will review the bridge repair contracts at the February

meeting.

**CARRIED UNANIMOUSLY** 

07/2023

Weeds:

<u>Jeff Nelson</u>:

That Council accepts the Weed Inspector Report for 2022 as

presented.

CARRIED UNANIMOUSLY

08/2023

Corres:

Tanner Hebron: That Council acknowledges receipt of the SaskTel contract request for

information and the upcoming Richardson Ground Squirrel Workshop.

**CARRIED UNANIMOUSLY** 

09/2023

Maint:

Larry Waldow:

That the Maintenance report be accepted as presented and be filed.

**CARRIED UNANIMOUSLY** 

10/2023

Mail:

Jeff Nelson:

That correspondence be acknowledged as received and accepted as

presented and be filed.

 a) Co-op letter from Division Manager b) Imperial Oilers Donation request

c) SARM- letter on intent

d) Grain Bag Disposal

**CARRIED UNANIMOUSLY** 

11/2023

F/S:

Tanner Hebron: That the Financial Statements, the list of accounts paid and employee payroll register for the month of December 2022 be accepted as presented and are

attached to and form part of these minutes.

**CARRIED UNANIMOUSLY** 

12/2023

A/Payable: Chase Tannahill: That the list of accounts payable and employee payroll register for the

month of January 2023 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY** 

13/2023

Tests:

Jeff Nelson:

That requests be sent to test on the following quarters by the foreman

SE 32-27-25 W2 NE 20-27-25 W2

SE 29-27-25 W2

**CARRIED UNANIMOUSLY** 

14/2023

F/S:

Chase Tannahill: That the Unaudited 2022 Financial Statements for RM 251 be

accepted as presented by the Administrator.

**CARRIED UNANIMOUSLY** 

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15/2023 SARM: Jeff Nelson: That Council acknowledges receipt of information of SARM's Liability Property Insurance. **CARRIED UNANIMOUSLY** That Council accepts the SARM Property Insurance plan as presen 16/2023 SARM: Larry Waldow: **CARRIED UNANIMOUSLY** 17/2023 Fees: Tanner Hebron: That Council acknowledges receipt of the 2023 SARM fees as presented. **CARRIED UNANIMOUSLY** 18/2023 Hail: Jeff Nelson: That Council acknowledges receipt of SMHI information on loss. **CARRIED UNANIMOUSLY** 19/2023 House: Chase Tannahill: That Councillor Hebron will contact Les Schade to investigate issues at the RM Residence. **CARRIED UNANIMOUSLY** 20/2022 Rent: <u>Tanner Hebron</u>: That Council authorizes the rent of the RM residence be increased to \$1200.00 per month in 2024. **CARRIED UNANIMOUSLY** 21/2023 Bond: Chase Tannahill: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2023. Bonding is provided through SARM and coverage is provided for all office employees. **CARRIED UNANIMOUSLY** 22/2023 Bond: Chase Tannahill: That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the Municipalities Act. **CARRIED UNANIMOUSLY** Tip Grant: 23/2023 Jeff Nelson: That the Sask Lotteries grant allotment for 2023 is to be allocated 100% to the Town of Imperial. **CARRIED UNANIMOUSLY** 24/2023 Chase Tannahill: That upon payment of a fee of \$150.00 by any voter, the Administrator Minutes: shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year. **CARRIED UNANIMOUSLY** 25/2023 Assess: Jeff Nelson: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority. **CARRIED UNANIMOUSLY** 26/2023 WCB: **Sheldon Vance:** That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2023 be set at the minimum for each individual. **CARRIED UNANIMOUSLY** That with regard to the snow plowing of roads, we will open and widen 27/2023 Snow Plow: Larry Waldow: the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing **CARRIED UNANIMOUSLY** 28/2023 Meetings: Sheldon Vance: That the 2023 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED UNANIMOUSLY** 29/2023 Appt. Tanner Hebron: That the following committees and appointments be made for the year 2023. Board of Revision: Western Municipal Consulting Pound Keepers: Heartland Livestock Assessor: Administrator Tax Collector: Administrator Pest Control Officer: Lee Storey Weed Control Officer: Foreman Corrie McLane Auditor: Dudley & Company Ltd., CPA

Vacant

WSP

Kevin Rae Regional Economic Development Committee: Council as a whole

Larry Waldow

Trevor Lewis

Palliser Regional Library:

Imperial Community Well:

Mooney Well:

Stalwart Well:

Engineers:

**CARRIED UNANIMOUSLY** 

30/2023	Mileage:	Sheldon Vance: That in 2023 all municipal employees be paid \$0.60/km travelled while on municipal business. CARRIED UNANIMOUSLY
31/2023	Mileage:	<u>Larry Waldow:</u> That in 2023 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.60/km.  CARRIED UNANIMOUSLY
32/2023	Stal. Hall:	Sheldon Vance: That the council hereby stipulates the Stalwart Community Hall is not available for public use.  CARRIED UNANIMOUSLY
33/2023	Signs:	<u>Chase Tannahill:</u> That the road crews continue to do sign maintenance. <u>CARRIED UNANIMOUSLY</u>
34/2023	Pest Offic.	: <u>Jeff Nelson:</u> That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.60/km for 2023. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall final inspection.  CARRIED UNANIMOUSLY
35/2023	Cemeteries	s: <u>Sheldon Vance:</u> That the R.M. of Big Arm will pay the Town of Imperial \$300.00, The Village of Liberty \$300.00 and Wolfton Cemetery \$300.00 cemetery Grants in 2023.  CARRIED UNANIMOUSLY
36/2023	SARM:	Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium.  CARRIED UNANIMOUSLY
37/2023	SARM:	<u>Jeff Nelson:</u> That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. <b>CARRIED UNANIMOUSLY</b>
38/2023	Cultivation	a: <u>Jeff Nelson:</u> That no cultivation or spraying be permitted on Primary Grid Road allowances and no closer than one metre from the toe of the side slope on all other road allowances.  CARRIED UNANIMOUSLY
39/2023	Hours:	Larry Waldow: That the office hours for 2023 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. CARRIED UNANIMOUSLY
40/2023	Permits:	Tanner Hebron: That RM 251 will not issue overweight permits in the current year.  CARRIED UNANIMOUSLY
41/2023	Polls:	Tanner Hebron: That the Polling Stations and officials for 2023 elections be as follows:  Returning Office: Yvonne Goodsman  Nomination Officers: Yvonne Goodsman and Nicole McDade  Polling Place: Deputy Returning Officer:  Division 1&2 Deputy Returning Office, Imperial, SK, Nicole McDade  Division 3&4 R.M. of Big Arm Office, Imperial, SK, Nicole McDade  Division 5&6 R.M. of Big Arm Office, Imperial, SK, Nicole McDade  Remuneration is \$200.00 per day for contracted election officials or wages as established for
		Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou.  CARRIED UNANIMOUSLY
42/2023	Budget:	<u>Larry Waldow</u> : That Council acknowledges receipt of budget worksheet and equipment replacement information as presented. CARRIED UNANIMOUSLY
43/2022	Grant:	<u>Jeff Nelson</u> : That Council approves a grant to the Liberty Fire Department for 2022 in the amount of \$2294.63.  CARRIED UNANIMOUSLY
44/2023	Adjourn:	Sheldon Vance: That the meeting be adjourned at 11:30 a.m. and the next meeting of council is scheduled for Thursday, February 16, 2023 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan.  CARRIED UNANIMOUSLY
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