

Agenda for the R.M. of Big Arm, No. 251 – January 13, 2025

Call to Order: 9:00 am

Approval of Agenda:

Adoption of Minutes: December 9, 2024

Notice of proclamations

Presentations and recognitions

Public hearings:

Delegations: Corrie McLane – Foreman – 9 am

Communications:

1.

Reports of public works:

1. Foreman Report
2. Gravel Measurement
3. CMI check – 6150R Tractor Estimate
4. Gravel Crushing/Testing Services
5. Bridge Inspections
6. Foreman's 2024 Projects

Reports of Administration Committees & Financial Statements

1. Financial Statements & Accounts Paid, Employee Payroll & Bank Recs for December
2. A/P, employee's payroll January to date
3. Computer Upgrades
4. Munisoft RM Maps – when to order?
5. Reserves
6. Personal Liability Insurance Statement
7. SARM Property Self Insurance Plan
8. Municipal Hail Summary
9. Ambulance Donation

Reeve & Councillors forum:

Unfinished Business:

New Business:

▪ First Meeting of the Year:

1. Fidelity Bonds, Securities, Titles and Agreements be presented

16/2024 Bond: Chase Tannahill: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2024. Bonding is provided through SARM and coverage is provided for all office employees.

CARRIED UNANIMOUSLY

17/2024 Bond: Chase Tannahill: That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*.

CARRIED UNANIMOUSLY

2. TIP Grant

18/2024 Tip Grant: Jeff Nelson: That the Sask Lotteries grant allotment for 2024 is to be allocated 100% to the Town of Imperial. **CARRIED UNANIMOUSLY**

3. Fee for meeting minutes

19/2024 Minutes: Chase Tannahill: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year. **CARRIED UNANIMOUSLY**

4. Fee for assessment field sheets

20/2024 Assess: Jeff Nelson: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority. **CARRIED UNANIMOUSLY**

5. Workers Compensation coverage for Reeve & Councillors

21/2024 WCB: Sheldon Vance: That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2024 be set at the minimum for each individual. **CARRIED UNANIMOUSLY**

6. Snowplowing of roads

22/2024 Snow Plow: Larry Waldow: That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing. **CARRIED UNANIMOUSLY**

7. Council Meetings date, times, place

23/2024 Meetings: Sheldon Vance: That the 2024 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED UNANIMOUSLY**

8. Appointments:

Board of Revision
Pound Keepers
Assessor
Tax Collector
Weed Inspectors
Engineers
Auditors
Palliser Regional Library
Community Well on Busche Quarter
Regional Economic Development Committee

24/2024 Appt. Tanner Hebron: That the following committees and appointments be made for the year 2024.

<u>Board of Revision:</u>	Western Municipal Consulting
<u>Pound Keepers:</u>	Heartland Livestock
<u>Assessor:</u>	Administrator
<u>Tax Collector:</u>	Administrator
<u>Pest Control Officer:</u>	Lee Storey
<u>Weed Control Officer:</u>	Foreman Corrie McLane
<u>Auditor:</u>	Dudley & Company Ltd., CPA
<u>Palliser Regional Library:</u>	Vacant
<u>Imperial Community Well:</u>	Kevin Rae
<u>Regional Economic Development Committee:</u>	Council as a whole
<u>Mooney Well:</u>	Larry Waldow
<u>Stalwart Well:</u>	Trevor Lewis
<u>Engineers:</u>	WSP

CARRIED UNANIMOUSLY

9. Municipal employees' mileage rates

25/2024 Mileage: Sheldon Vance: That in 2024 all municipal employees be paid \$0.60/km travelled while on municipal business. **CARRIED UNANIMOUSLY**

26/2024 Mileage: Larry Waldow: That in 2024 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.60/km. **CARRIED UNANIMOUSLY**

10. Stalwart Hall

27/2024 Stal. Hall: Sheldon Vance: That the council hereby stipulates the Stalwart Community Hall is not available for public use. **CARRIED UNANIMOUSLY**

11. Road Crews responsible for sign maintenance

28/2024 Signs: Chase Tannahill: That the road crews continue to do sign maintenance. **CARRIED UNANIMOUSLY**

12. Pest Control Officer and Rates of compensations per site and mileage

29/2024 Pest Offic.: Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.60/km for 2024. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall final inspection. **CARRIED UNANIMOUSLY**

13. Cemetery Grants 2025

30/2024 Cemeteries: Sheldon Vance: That the R.M. of Big Arm will pay the Town of Imperial \$300.00, The Village of Liberty \$300.00 and Wolfton Cemetery \$300.00 cemetery Grants in 2024. **CARRIED UNANIMOUSLY**

14. Disability Benefits Plan – SARM

31/2024 SARM: Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium. **CARRIED UNANIMOUSLY**

15. SARM membership

32/2024 SARM: Jeff Nelson: That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED UNANIMOUSLY**

16. Authority for Reeve or Deputy Reeve and Administrator to borrow such sums as required

33/2024 Borrow: Jeff Nelson: That Council authorizes Reeve, Deputy Reeve, and Administrator to borrow such sums as may be required. **CARRIED UNANIMOUSLY**

17. Stipulating no cultivation on Primary grid road allowances closer than meter from toe of the side slope

34/2024 Cultivation: Jeff Nelson: That no cultivation or spraying be permitted on Primary Grid Road allowances and no closer than one metre from the toe of the side slope on all other road allowances. **CARRIED UNANIMOUSLY**

18. Road Work payments can be applied against outstanding taxes & custom work

19. Snow plowing of Stalwart streets

35/2024 Snow: Larry Waldow: That Council authorizes RM Maintenance to plow Stalwart streets if needed. **CARRIED UNANIMOUSLY**

20. Office hours- Winter/Summer hours

36/2024 Hours: Larry Waldow: That the office hours for 2024 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. **CARRIED UNANIMOUSLY**

21. Overweight Fees/rates in 2024 & policy requirement- do not issue permits

37/2024 Permits: Tanner Hebron: That RM 251 will not issue overweight permits in the current year. **CARRIED UNANIMOUSLY**

22. Election official appointment – polling place, etc.

38/2024 Polls: Tanner Hebron: That the Polling Stations and officials for 2024 elections be as follows:

Returning Office:	Yvonne Goodsman
Nomination Officers:	Yvonne Goodsman and Nicole McDade
<u>Polling Place:</u>	<u>Deputy Returning Officer:</u>
Division 1&2	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 3&4	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 5&6	R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$200.00 per day for contracted election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou.

CARRIED UNANIMOUSLY

Regular Meeting New Business:

1. PBI – Certificate of Appointment

Public Forum:

Adjournment:

NEXT MEETING: Tentatively scheduled for **Monday, February 10, 2024 at 9:00 a.m.**

All meetings are open for public observation

Be advised that any or all of the meeting may occur through electronic means.

Council may call an in-camera session at any time to discuss long-range or strategic planning or any other matters that qualify under LAFOIP Section 16 and the Municipalities Act Section 120

Per Bylaw 3/2015 Section 13 & 14 this Agenda may be subject to change.