

**Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, January 13, 2025 in Council chambers in the municipal office at 54 Prince Street Imperial, SK commencing at 9:00 a.m.**

**Present:** Reeve Sheldon Vance, Councillors Tanner Hebron, Chase Tannahill, Jeff Nelson, Larry Waldow, Kevin Rae and CAO Anna Rintoul

**Absent:** Trevor Lewis

**Attend:** Corrie McLane- Maintenance – 9 am

**01/2025 Meeting:** Sheldon Vance: That as a quorum is present the meeting is called to order.

**CARRIED**

**02/2025 Agenda:** Larry Waldow: That the agenda be accepted as presented.

**CARRIED**

**No Statements of Conflict with the Agenda Items were expressed at this time.**

**03/2025 Meeting:** Larry Waldow: That the February meeting be moved to the 27<sup>th</sup> at 9:00 am due to lack of quorum.

**CARRIED**

**Corrie McLane gave the maintenance report at 9:00 am.**

**04/2025 Tender:** Tanner Hebron: That a closing date amendment on the Gravel Crush Tender be made to say Friday, February 28, 2025.

**CARRIED**

**05/2025 Maint:** Tanner Hebron: That the Foreman report be accepted as presented and be filed.

**CARRIED**

**06/2025 Gravel:** Jeff Nelson: That Council acknowledges receipt of the measurement of gravel taken on December 11, 2024.

**CARRIED**

**Corrie McLane left the meeting at 10:00 am.**

**07/2025 Minutes:** Jeff Nelson: That the minutes from the regular meeting held on December 9, 2024 be accepted as presented.

**CARRIED**

**08/2025 F/S:** Chase Tannahill: That the Financial Statements, the list of accounts paid and employee payroll register, bank reconciliation, and Councillor Indemnity for the month of December 2024 be accepted as presented and are attached to and form part of these minutes.

**CARRIED**

**09/2025 A/Payable:** Chase Tannahill: That the list of accounts payable and employee payroll register for the month of January 2025 be accepted as presented and are attached to and form part of these minutes.

**CARRIED**

**10/2025 Office:** Larry Waldow: That the new computer quote from Munisoft be accepted with the separate network/server options

**CARRIED**

**11/2025 Maps:** Tanner Hebron: That Council accepts the new RM Map quote with the following changes:

- a) Change amount from 300 to 200 printed maps
- b) Maps to be printed after revaluation is complete.

**CARRIED**

**12/2025 Bank:** Chase Tannahill: That Council tables Reserves discussion till February meeting after Administrator talks to RBC.

**CARRIED**

**13/2025 SARM:** Jeff Nelson: That Council acknowledges receipt of information of SARM's Liability Property Insurance.

**CARRIED**

**14/2025 SARM:** Jeff Nelson: That Council acknowledges receipt of SARM's PSIP as presented.

**CARRIED**

**15/2025 Hail:** Larry Waldow: That Council accepts the 2024 Municipal Hail summary as presented.

**CARRIED**

*Handwritten initials: SJ and AD*

- 16/2025 Donate:** Larry Waldow: That Council authorizes a \$15,000.00 donation to Imperial Ambulance for 2025. **CARRIED**
- 17/2025 Bond:** Chase Tannahill: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 20. Bonding is provided through SARM and coverage is provided for all office employees. **CARRIED**
- 18/2025 Bond:** Chase Tannahill: That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*. **CARRIED**
- 19/2025 Tip Grant:** Jeff Nelson: That the Sask Lotteries grant allotment for 2025 is to be allocated 100% to the Town of Imperial. **CARRIED**
- 20/2025 Minutes:** Chase Tannahill: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year. **CARRIED**
- 21/2025 Assess:** Tanner Hebron: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority. **CARRIED**
- 22/2025 WCB:** Sheldon Vance: That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2025 be set at the minimum for each individual. **CARRIED**
- 23/2025 Snow Plow:** Larry Waldow: That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing. **CARRIED**
- 24/2025 Meetings:** Sheldon Vance: That the 2025 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED**
- 25/2025 Appt.** Tanner Hebron: That the following committees and appointments be made for the year 2025.  
Board of Revision: Western Municipal Consulting  
Pound Keepers: Heartland Livestock  
Assessor: Administrator  
Tax Collector: Administrator  
Pest Control Officer: Lee Storey  
Weed Control Officer: Foreman Corrie McLane  
Auditor: Dudley & Company Ltd., CPA  
Palliser Regional Library: Trevor Lewis  
Imperial Community Well: Kevin Rae  
Regional Economic Development Committee: Council as a whole  
Mooney Well: Larry Waldow  
Stalwart Well: Trevor Lewis  
Engineers: WSP **CARRIED**
- 26/2025 Mileage:** Sheldon Vance: That in 2025 all municipal employees be paid \$0.60/km travelled while on municipal business. **CARRIED**
- 27/2025 Mileage:** Larry Waldow: That in 2025 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.60/km. **CARRIED**
- 28/2025 Stal. Hall:** Sheldon Vance: That the council hereby stipulates the Stalwart Community Hall is not available for public use. **CARRIED**
- 29/2025 Signs:** Chase Tannahill: That the road crews continue to do sign maintenance. **CARRIED**
- 30/2025 Pest Offic.:** Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.60/km for 2025. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall annual inspection. **CARRIED**

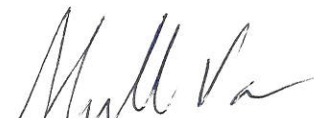
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- 31/2025 Cemeteries: Sheldon Vance:** That the R.M. of Big Arm will pay the Town of Imperial \$300.00, The Village of Liberty \$300.00 and Wolfon Cemetery \$300.00 cemetery Grants in 2025.  
**CARRIED**
- 32/2025 SARM: Sheldon Vance:** That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium.  
**CARRIED**
- 33/2025 SARM: Jeff Nelson:** That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee.  
**CARRIED**
- 34/2025 Borrow: Jeff Nelson:** That Council authorizes Reeve, Deputy Reeve, and Administrator to borrow such sums as may be required.  
**CARRIED**
- 35/2025 Cultivation: Jeff Nelson:** That no cultivation or spraying be permitted on Primary Grid Road allowances and no closer than one metre from the toe of the side slope on all other road allowances.  
**CARRIED**
- 36/2025 Snow: Larry Waldow:** That Council authorizes RM Maintenance to plow Stalwart streets if needed.  
**CARRIED**
- 37/2025 Hours: Larry Waldow:** That the office hours for 2025 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m.  
**CARRIED**
- 38/2025 Permits: Tanner Hebron:** That RM 251 will not issue overweight permits in the current year.  
**CARRIED**
- 39/2025 Polls: Tanner Hebron:** That the Polling Stations and officials for 2025 elections be as follows:  

Returning Office:	Anna Rintoul
Nomination Officers:	Anna Rintoul and Nicole McDade
<u>Polling Place:</u>	<u>Deputy Returning Officer:</u>
Division 1&2	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 3&4	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 5&6	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Reeve	R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$300.00 per day for contracted election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou.  
**CARRIED**
- 40/2025 PBI: Chase Tannahill:** That Council acknowledges receipt of PBI's Certificate of Appointment. Reeve Vance to sign.  
**CARRIED**
- 41/2025 Adjourn: Sheldon Vance:** That the meeting be adjourned at 11:10 a.m. and the next meeting of council is scheduled for Monday, February 3, 2025 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan.  
**CARRIED**

  
Reeve

  
Administrator