

Agenda for the R.M. of Big Arm, No. 251 – January 12, 2026

Call to Order: 9:00 am

Approval of Agenda:

Adoption of Minutes: December 8, 2025

Notice of proclamations

Presentations and recognitions

Public hearings:

Delegations: Travis Wolff – Maintenance – 9 am

Communications:

1. CPWA conference
2. SaskTip membership

Reports of public works:

1. Foreman Report
2. Gravel Measurement
3. Skid Steer Custom Rates
4. Fuel Prices update
5. Culvert Inventory

Reports of Administration Committees & Financial Statements

1. Financial Statements & Accounts Paid, Employee Payroll & Bank Recs for December
2. A/P, employee's payroll January to date
3. Reserves
4. Personal Liability Insurance Statement
5. SARM Property Self Insurance Plan
6. Municipal Hail Summary
7. Ambulance Donation
8. Council Indemnity Rates 2025 - \$300 per meeting/ \$0.60/km- mileage

Reeve & Councillors forum:

Unfinished Business:

1. Bylaw No. 1/2026- appeal fee

New Business:

▪ First Meeting of the Year:

1. Fidelity Bonds, Securities, Titles and Agreements be presented
 - 17/2025 Bond:** Chase Tannahill: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2026. Bonding is provided through SARM and coverage is provided for all office employees.
CARRIED
 - 18/2025 Bond:** Chase Tannahill: That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*.
CARRIED
2. TIP Grant
 - 19/2025 Tip Grant:** Jeff Nelson: That the Sask Lotteries grant allotment for 2025 is to be allocated 100% to the Town of Imperial.
CARRIED
3. Fee for meeting minutes
 - 20/2025 Minutes:** Chase Tannahill: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year.
CARRIED
4. Fee for assessment field sheets
 - 21/2025 Assess:** Tanner Hebron: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority.
CARRIED
5. Workers Compensation coverage for Reeve & Councillors
 - 22/2025 WCB:** Sheldon Vance: That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2025 be set at the minimum for each individual.
CARRIED
6. Snowplowing of roads
 - 23/2025 Snow Plow:** Larry Waldow: That with regard to the snow plowing of roads, we

will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing. **CARRIED**

7. Council Meetings date, times, place
24/2025 Meetings: Sheldon Vance: That the 2025 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED**

8. Appointments:
- Board of Revision
 - Pound Keepers
 - Assessor
 - Tax Collector
 - Weed Inspectors
 - Engineers
 - Auditors
 - Palliser Regional Library
 - Community Well on Busche Quarter
 - Regional Economic Development Committee

25/2025 Appt. Tanner Hebron: That the following committees and appointments be made for the year 2025.

<u>Board of Revision:</u>	Western Municipal Consulting
<u>Pound Keepers:</u>	Heartland Livestock
<u>Assessor:</u>	Administrator
<u>Tax Collector:</u>	Administrator
<u>Pest Control Officer:</u>	Lee Storey
<u>Weed Control Officer:</u>	Foreman Corrie McLane
<u>Auditor:</u>	Dudley & Company Ltd., CPA
<u>Palliser Regional Library:</u>	Trevor Lewis
<u>Imperial Community Well:</u>	Kevin Rae
<u>Regional Economic Development Committee:</u>	Council as a whole
<u>Mooney Well:</u>	Larry Waldow
<u>Stalwart Well:</u>	Trevor Lewis
<u>Engineers:</u>	WSP

CARRIED

9. Municipal employees' mileage rates
26/2025 Mileage: Sheldon Vance: That in 2025 all municipal employees be paid \$0.60/km travelled while on municipal business. **CARRIED**

27/2025 Mileage: Larry Waldow: That in 2025 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.60/km. **CARRIED**

10. Stalwart Hall
28/2025 Stal. Hall: Sheldon Vance: That the council hereby stipulates the Stalwart Community Hall is not available for public use. **CARRIED**

11. Road Crews responsible for sign maintenance
29/2025 Signs: Chase Tannahill: That the road crews continue to do sign maintenance. **CARRIED**

12. Pest Control Officer and Rates of compensations per site and mileage
30/2025 Pest Offic.: Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.60/km for 2025. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall final inspection. **CARRIED**

13. Cemetery Grants 2026
31/2025 Cemeteries: Sheldon Vance: That the R.M. of Big Arm will pay the Town of Imperial \$300.00, The Village of Liberty \$300.00 and Wolfton Cemetery \$300.00 cemetery Grants in 2025. **CARRIED**

14. Disability Benefits Plan – SARM
32/2025 SARM: Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium. **CARRIED**

15. SARM membership
33/2025 SARM: Jeff Nelson: That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED**

16. Authority for Reeve or Deputy Reeve and Administrator to borrow such sums as required
34/2025 Borrow: Jeff Nelson: That Council authorizes Reeve, Deputy Reeve, and Administrator to borrow such sums as may be required. **CARRIED**

17. Stipulating no cultivation on Primary grid road allowances closer than meter from toe of the side slope

35/2025 Cultivation: Jeff Nelson: That no cultivation or spraying be permitted on Primary Grid Road allowances and no closer than one metre from the toe of the side slope on all other road allowances.
CARRIED

18. Road Work payments can be applied against outstanding taxes & custom work

19. Snow plowing of Stalwart streets
36/2025 Snow: Larry Waldow: That Council authorizes RM Maintenance to plow Stalwart streets if needed.
CARRIED UNANIMOUSLY

20. Office hours- Winter/Summer hours
37/2025 Hours: Larry Waldow: That the office hours for 2025 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m.
CARRIED UNANIMOUSLY

21. Overweight Fees/rates in 2026 & policy requirement- do not issue permits
38/2025 Permits: Tanner Hebron: That RM 251 will not issue overweight permits in the current year.
CARRIED UNANIMOUSLY

22. Election official appointment – polling place, etc.
39/2025 Polls: Tanner Hebron: That the Polling Stations and officials for 2025 elections be as follows:
Returning Office: Anna Rintoul
Nomination Officers: Anna Rintoul and Nicole McDade
Polling Place: Deputy Returning Officer:
Division 1&2 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 3&4 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 5&6 R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Reeve R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$300.00 per day for contracted election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou.
CARRIED

Regular Meeting New Business:

- 1. PBI Certificate of Appointment

Public Forum:

Adjournment:

NEXT MEETING: Tentatively scheduled for **Monday, February 9, 2026 at 9:00 a.m.**

All meetings are open for public observation
Be advised that any or all of the meeting may occur through electronic means.
Council may call an in-camera session at any time to discuss long-range or strategic planning or any other matters that qualify under LAFOIP Section 16 and the Municipalities Act Section 120
Per Bylaw 3/2015 Section 13 & 14 this Agenda may be subject to change.