

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, January 12, 2026 in Council chambers in the municipal office at 54 Prince Street Imperial, SK commencing at 9:00 a.m.

**Present:** Reeve Sheldon Vance, Councillors Chase Tannahill, Trevor Lewis, Jeff Nelson, Larry Waldow and CAO Anna Rintoul

**Absent:** Tanner Hebron and Kevin Rae

**Attend:** Travis Wolff- Maintenance – 9 am

01/2026 **Meeting:** Sheldon Vance: That as a quorum is present the meeting is called to order. **CARRIED**

02/2026 **Agenda:** Larry Waldow: That the agenda be accepted as presented. **CARRIED**

**No Statements of Conflict with the Agenda Items were expressed at this time.**

03/2026 **Minutes:** Trevor Lewis: That the minutes from the regular meeting held on December 8, 2025 be accepted as presented. **CARRIED**

**T. Wolff gave the maintenance report at 9:06 am.**

04/2026 **Maint:** Jeff Nelson: That the maintenance report be accepted as presented. **CARRIED**

**T. Wolff left the meeting at 9:49 am.**

05/2026 **Roads:** Chase Tannahill: That Council adopts the Road Maintenance Policy as presented. **CARRIED**

06/2026 **Shop:** Trevor Lewis: That subject to the Town of Imperial development permits and tendering rules, Council authorizes administration to post preliminary shop tenders with specs as discussed. **CARRIED**

07/2026 **Mail:** Chase Tannahill: That the following correspondence be acknowledged as received:  
1. CPWA Conference  
2. SaskTip Membership **CARRIED**

08/2026 **Rates:** Larry Waldow: That Council authorizes setting our Skid Steer custom rates at \$110.00 per hour. **CARRIED**

09/2026 **Gravel:** Trevor Lewis: That Council accepts the gravel measurements as submitted. **CARRIED**

10/2025 **F/S:** Larry Waldow That the Financial Statements, the list of accounts paid and employee payroll register, bank reconciliation, and Councillor Indemnity for the month of December 2025 be accepted as presented and are attached to and form part of these minutes. **CARRIED**

11/2026 **A/Payable:** Larry Waldow: That the list of accounts payable and employee payroll register for the month of January 2026 be accepted as presented and are attached to and form part of these minutes. **CARRIED**

12/2026 **Bank:** Larry Waldow: That Council authorizes Administration to transfer the following to reserves:  
1) \$300,00.00 from the Landfill reserves to Shop reserve.  
2) \$200,000.00 to Bridge reserve  
3) \$200,000.00 to Road reserve **CARRIED**

13/2026 **Bond:** Chase Tannahill: That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2027. Bonding is provided through SARM and coverage is provided for all office employees. **CARRIED**

14/2026 **Bond:** Chase Tannahill: That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one

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hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*.

**CARRIED**

15/2026 **Donate:** Jeff Nelson: That Council authorizes a \$15,000.00 donation to Imperial Ambulance for 2026. **CARRIED**

16/2026 **Indemnity:** Chase Tannahill: That Council authorizes Council Indemnity Rates to stay at:  
- \$300.00 per meeting  
- \$0.60 per km **CARRIED**

17/2026 **SARM:** Jeff Nelson: That the SARM PSIP report be accepted as presented with a value amendment for new computers. **CARRIED**

18/2026 **Bylaw:** Chase Tannahill: That Bylaw No. 1 of 2026 being a bylaw to establish a fee to appeal assessments be read a first time at this meeting. **CARRIED**

19/2026 Jeff Nelson: That Bylaw No. 1 of 2026 being a bylaw to establish a fee to appeal assessments be read a second time at this meeting. **CARRIED**

20/2026 Larry Waldow: That Bylaw No. 1 of 2026 being a bylaw to establish a fee to appeal assessments be given a third reading at this meeting. **CARRIED**

21/2026 Chase Tannahill: That Bylaw No. 1 of 2026 being a bylaw to establish a fee to appeal assessments be read a third time at this meeting and approved. **CARRIED**

22/2026 **Tip Grant:** Jeff Nelson: That the Sask Lotteries grant allotment for 2026 is to be allocated 100% to the Town of Imperial. **CARRIED**

23/2026 **Minutes:** Chase Tannahill: That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year. **CARRIED**

24/2026 **Assess:** Jeff Nelson: That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority. **CARRIED**

25/2026 **WCB:** Sheldon Vance: That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2025 be set at the minimum for each individual. **CARRIED**

26/2026 **Snow Plow:** Larry Waldow: That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing. **CARRIED**

27/2026 **Meetings:** Sheldon Vance: That the 2026 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m. **CARRIED**

28/2026 **Appt.** Larry Waldow: That the following committees and appointments be made for the year 2026.  
Board of Revision: Western Municipal Consulting  
Pound Keepers: Heartland Livestock  
Assessor: Administrator  
Tax Collector: Administrator  
Pest Control Officer: Lee Storey  
Weed Control Officer: Travis Wolff  
Auditor: Dudley & Company Ltd., CPA  
Palliser Regional Library: Trevor Lewis  
Imperial Community Well: Kevin Rae  
Regional Economic Development Committee: Council as a whole  
Mooney Well: Larry Waldow  
Stalwart Well: Trevor Lewis  
Engineers: WSP **CARRIED**

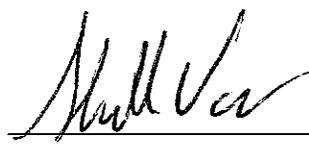
29/2026 **Mileage:** Sheldon Vance: That in 2026 all municipal employees be paid \$0.60/km travelled while on municipal business. **CARRIED**

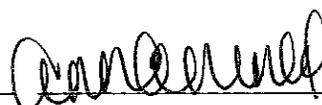
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- 30/2026 **Mileage:** Larry Waldow: That in 2026 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.60/km. **CARRIED**
- 31/2026 **Stal. Hall:** Sheldon Vance: That the council hereby stipulates the Stalwart Community Hall is not available for public use. **CARRIED**
- 32/2026 **Signs:** Chase Tannahill: That the road crews continue to do sign maintenance. **CARRIED**
- 33/2026 **Pest Offic.:** Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.60/km for 2026. That to be paid \$250.00 per month from January to October then the remaining balance upon completion of the fall final inspection. **CARRIED**
- 34/2026 **Cemeteries:** Sheldon Vance: That the R.M. of Big Arm will pay the Town of Imperial \$300.00, The Village of Liberty \$300.00 and Wolfton Cemetery \$300.00 cemetery Grants in 2026. **CARRIED**
- 35/2026 **SARM:** Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium. **CARRIED**
- 36/2026 **SARM:** Jeff Nelson: That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED**
- 37/2026 **Borrow:** Jeff Nelson: That Council authorizes Reeve, Deputy Reeve, and Administrator to borrow such sums as may be required. **CARRIED**
- 38/2026 **Cultivation:** Jeff Nelson: That no cultivation or spraying be permitted on Primary Grid Road allowances and no closer than one metre from the toe of the side slope on all other road allowances. **CARRIED**
- 39/2026 **Snow:** Larry Waldow: That Council authorizes RM Maintenance to plow Stalwart streets if needed. **CARRIED**
- 40/2026 **Hours:** Larry Waldow: That the office hours for 2026 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. **CARRIED**
- 41/2026 **Permits:** Chase Tannahill: That RM 251 will not issue overweight permits in the current year. **CARRIED**
- 42/2026 **Polls:** Jeff Nelson: That the Polling Stations and officials for 2026 elections be as follows:  

Returning Office:	Anna Rintoul
Nomination Officers:	Anna Rintoul and Nicole McDade
<u>Polling Place:</u>	<u>Deputy Returning Officer:</u>
Division 1&2	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 3&4	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Division 5&6	R.M. of Big Arm Office, Imperial, SK, Nicole McDade
Reeve	R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$300.00 per day for contracted election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00 p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou. **CARRIED**
- 43/2026 **PBI:** Chase Tannahill: That Council acknowledges receipt of PBI's Certificate of Appointment. Reeve Vance to sign. **CARRIED**
- 44/2026 **Adjourn:** Sheldon Vance: That the meeting be adjourned at 10:50a.m. and the next meeting of council is scheduled for Monday, February 23, 2026 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan. **CARRIED**

  
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 Reeve

  
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 Administrator