

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, April 12, 2021 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.

Present: Reeve Sheldon Vance, Councillors Trevor Lewis, Jeff Nelson, Larry Waldow, Kevin Rae and CAO Yvonne (Bonny) Goodsman

Sheldon Vance and Trevor Lewis attended via teleconference.

Absent: Scott McDade and Tanner Hebron

Attending: Corrie McLane- Maintenance – 9:00 am

95/2021 Meeting: Sheldon Vance: That as a quorum is present the meeting is called to order.
CARRIED UNANIMOUSLY

96/2021 Agenda: Jeff Nelson: That the agenda be accepted as presented.
CARRIED UNANIMOUSLY

No Statements of Conflict with the Agenda Items were expressed at this time.

97/2021 Minutes: Trevor Lewis: That the minutes from the regular meeting held on March 8, 2021 be accepted as presented.
CARRIED UNANIMOUSLY

98/2021 Maint: Kevin Rae: That the Foreman report be accepted as presented and be filed.
CARRIED UNANIMOUSLY

99/2021 Mail: Jeff Nelson: That correspondence be acknowledged as received and accepted as presented and be filed.
a) Milligan Bio Dust Suppressant
b) U of S Award
c) Gravelock newsletter
d) SaskEnergy gas line inspection
e) SaskPower – Stalwart Marsh
f) Wuqwatr Membership
g) Ulmer Construction Flyer
h) SARM June Division Meeting Survey **CARRIED UNANIMOUSLY**

100/2021 Tank: Jeff Nelson: That Council authorizes the purchase of a Double Walled Fuel Tank from the Liberty Co-op for the purchase cost of \$4850.00 for the tank and pump plus GST for placement at the Stalwart Site.
CARRIED UNANIMOUSLY

Councillor Lewis declared conflict of interest with the next item on the agenda and left the meeting at 9:32 a.m.

101/2021 Blocks: Kevin Rae: That Council authorizes the purchase of Concrete Blocks for protection around new fuel tanks from Daryl Lewis and Watrous Concrete as may be required.
CARRIED UNANIMOUSLY

Councillor Lewis reattended the meeting at 9:35 a.m.

- 102/2021 Tanks:** **Trevor Lewis:** That Council authorizes the clean up and removal of the above ground fuel tanks and stands located at Liberty and Stalwart. **CARRIED UNANIMOUSLY**
- 103/2021 Donation:** **Larry Waldow:** That Council acknowledges receipt of information from Brandt Equipment for donation to the Imperial Rink Fund made by Brandt in name of the R.M. of Big Arm, No. 251 honoring Gary Mooney. **CARRIED UNANIMOUSLY**
- 104/2021 Gravel:** **Larry Waldow:** That Reeve Vance and CAO Yvonne (Bonny) Goodsman be authorized to sign Contractor Agreement with System III Supply Ltd. for gravel crush. **CARRIED UNANIMOUSLY**
- 105/2021 Staff:** **Kevin Rae:** That a Casual Seasonal Employee, if required, be hired at the discretion of the Foreman. **CARRIED UNANIMOUSLY**
- 106/2021 Ad:** **Trevor Lewis:** That Administration be authorized to advertise for full time Seasonal Employee for one more month. **CARRIED UNANIMOUSLY**
- 107/2021 IIP:** **Kevin Rae:** That Administration is authorized to submit an Infrastructure Investment Plan for the retrofit of the 5-mile road along the distance one mile north of TWP 260 for consideration for GTF funding. The project is to commence the spring/summer of 2021. **CARRIED UNANIMOUSLY**
- 108/2021 Gravel:** **Larry Waldow:** That Council authorizes Councillor Lewis to contact T. Busche, Richardson Services and Melron Services to ensure gravel loads meet road standards. **CARRIED UNANIMOUSLY**
- 109/2021 House:** **Trevor Lewis:** That Reeve Vance be authorized to contact CIC Electric regarding the RM Residence ongoing repairs. **CARRIED UNANIMOUSLY**
- 110/2021 F/S:** **Larry Waldow:** That the Financial Statements, the list of accounts paid and employee payroll register for the month of March 2021 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 111/2021 A/Payable:** **Jeff Nelson:** That the list of accounts payable and employee payroll register for the month of April 2021 be accepted as presented and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 112/2021 Records:** **Trevor Lewis:** That Council authorizes the disposal of records by Shred It per the Records Retention Bylaw being the following:
- | | |
|--------------------------------------|-----------------|
| 1) Annual Financial Activity Binders | (2010-2013) |
| 2) Tax Notices | (2010-2013) |
| 3) Tax Assessments | (2010-2013) |
| 4) Receipts | (2010-2013) |
| 5) Annual Correspondence Files | (2010-2013) |
| 6) Annual Paid Invoices | (2010-2013) |
| 7) Cash Receipts | (pre 1997-2013) |
| 8) Cancelled Cheques | (pre 1997-2013) |
| 9) Bank Deposit Books | (pre 1997-2013) |
| 10) Water/Sewer Bills/Receipt Books | (pre 1997-2013) |
| 11) Maint. Water Logs | (pre 1997-2013) |
| 12) Water Analysis Sample forms | (1989-1998) |

13) Payroll- Employee Earnings

(1986-1999)

CARRIED UNANIMOUSLY

- 113/2021 PBA: **Kevin Rae:** That Reeve Vance be authorized to sign the PBA Errors and Omissions Statement **CARRIED UNANIMOUSLY**
- 114/2021 Bylaw: **Jeff Nelson:** That Bylaw No. 1 of 2021 being a bylaw to provide for entering into an agreement be read a 1st time at this meeting. **CARRIED UNANIMOUSLY**
- 115/2021 Bylaw: **Kevin Rae:** That Bylaw No. 1 of 2021 being a bylaw to provide for entering into an agreement be read a 2nd time at this meeting. **CARRIED UNANIMOUSLY**
- 116/2021 Bylaw: **Larry Waldow:** That Bylaw No. 1 of 2021 being a bylaw to provide for entering into an agreement be given a 3rd reading at this meeting. **CARRIED UNANIMOUSLY**
- 117/2021 Bylaw: **Jeff Nelson:** That Bylaw No. 1 of 2021 being a bylaw to provide for entering into an agreement be read a 3rd time at this meeting and adopted. **CARRIED UNANIMOUSLY**
- 118/2021 Lots: **Larry Waldow:** That the RM acknowledges receipt of a request to remove the currently registered interest on Lots 5, 6, 7, and 8 Block E1266 located in Stalwart, SK.
- As the conditions of the agreement for sale have not been met, council declines removing the interest at this time. **CARRIED UNANIMOUSLY**
- 119/2021 SKPwr: **Kevin Rae:** That CAO Yvonne (Bonny) Goodsman be authorized to sign the SaskPower Agreement regarding power lines being placed through municipal roadways situated in the vicinity of the Stalwart Marsh. **CARRIED UNANIMOUSLY**
- 120/2021 Adjourn: **Sheldon Vance:** That the meeting be adjourned at 10:45 a.m. and the next meeting of council is scheduled for Monday, May 3, 2021 at 8:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan. **CARRIED UNANIMOUSLY**

Sheldon Vance
Reeve

Yvonne (Bonny) Goodsman
Administrator