

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Wednesday, November 18, 2019 in Council chambers in the municipal office in Imperial, SK commencing at 8:00 a.m.

Present: Reeve Sheldon Vance, Councillors Dean Wolff, Trevor Lewis, Jeff Nelson, Larry Waldow, Kevin Rae and CAO Yvonne (Bonny) Goodsman

Absent: Scott McDade

Attend: Gary Mooney & Corrie McLane- Maintenance
Kris Buhnai – Brandt Tractor- 10 am

249/2019 **Meeting:** Sheldon Vance: That as a quorum is present the meeting is called to order. **CARRIED UNANIMOUSLY**

250/2019 **Agenda:** Dean Wolff: That the agenda be accepted as amended by adding under Admin:
16. Revenue Sharing Declaration
17. Ethers Beach Agreement **CARRIED UNANIMOUSLY**

Councillor Dean Wolff expressed potential conflict of interest with salary agenda items. No additional Statements of Conflict with the Agenda Items were expressed at this time.

251/2019 **Minutes:** Jeff Nelson: That the minutes from the regular meeting held on October 2, 2019 be accepted as presented. **CARRIED UNANIMOUSLY**

Corrie McLane attended the meeting at 8:00 am and gave the maintenance report.

252/2019 **Staff:** Dean Wolff: That winter maintenance staff hours be established at 30 hours per week commencing November 4 to March 31, 2020 subject to working as required during adverse weather conditions. **CARRIED UNANIMOUSLY**

253/2019 **Maint:** Kevin Rae: That the Maintenance report be accepted as presented and be filed. **CARRIED UNANIMOUSLY**

**Trevor Lewis attended the meeting at 8:20 am.
Gary Mooney attended the meeting at 8:55 am.**

254/2019 **Rates:** Larry Waldow: That the Custom Rates for custom work and equipment rental for the coming year be established as follows:
Terex TS-14B \$200.00 per hour
John Deere 770 CH Motor Graders \$150.00 per hour
Tractor and Mower \$120.00 per hour
JD – 772G All Wheel drive \$180.00 per hour
The above rates are for ratepayers only, anyone else is to add \$60.00 to each mentioned rate. The above rates do NOT apply to major projects. A major project is considered to be anything requiring more than 3 hours of work after which \$20.00 will be added to each hour at council's discretion. **CARRIED UNANIMOUSLY**

255/2019 **Mail:** Dean Wolff: That correspondence be acknowledged as received and accepted as presented and be filed. 1) RCMP Meeting
2) Food Bank Donations **CARRIED UNANIMOUSLY**

256/2019 **Permits:** Kevin Rae: That Council authorizes renewing the AHPP for the following locations:
1) SW 04-26-25 W2 and standard renewal on maintenance on bridges and 900mm and less culvert maintenance and replacement on non-fish bearing water runs.
New application: 2) SE 28-27-25 W2 **CARRIED UNANIMOUSLY**

257/2019 **Roads:** Trevor Lewis: That Council authorizes Foreman Gary Mooney to contact Rioch and Sons regarding the potential project of 747 road reconstruct. **CARRIED UNANIMOUSLY**

258/2019 **Bridge:** Jeff Nelson: That Council tables discussion on the Robinson Bridge pending receipt of additional information. **CARRIED UNANIMOUSLY**

**Councillor Lewis vacated his chair and left the meeting at 9:45 am.
Councillor Lewis assumed his chair and reattended the meeting 9:50 am.**

259/2019 Roads: Trevor Lewis: That Council acknowledges receipt of information from the Ministry of Highways regarding the Potential Cultivation Permit on NW 27-27-25 W2 Ext. 0.
CARRIED UNANIMOUSLY

**Kris Buhnai from Brandt Tractor attended the meeting at 10:02 am
Mr. Buhnai left the meeting at 10:10 am.**

260/2019 Roads: Dean Wolff: That Council acknowledges receipt of information regarding the Highway 15 advertising proposal.
CARRIED UNANIMOUSLY

261/2019 D.U.: Kevin Rae: That Council acknowledges receipt of information from Ducks Unlimited.
CARRIED UNANIMOUSLY

262/2019 Survey: Jeff Nelson: That Council acknowledges receipt of information from Milltek Surveys. Further, discussion will be tabled on the potential development of the 8-mile road until 2020 Budget discussions.
CARRIED UNANIMOUSLY

263/2019 Winter: Larry Waldow: That Council acknowledges receipt of information regarding Winter Weights.
CARRIED UNANIMOUSLY

264/2019 F/S: Kevin Rae: That the Financial Statements, the list of accounts paid and employee payroll register for the month of October 2019 be accepted as presented and are attached to and form part of these minutes.
CARRIED UNANIMOUSLY

265/2019 A/Payable: Trevor Lewis: That the list of accounts payable and employee payroll register for the month of November 2019 be accepted as presented and are attached to and form part of these minutes.
CARRIED UNANIMOUSLY

266/2019 Admin: Dean Wolff: That Yvonne (Bonny) Goodsman be retained as the Administrator and is to be designated as Chief Administrative Officer for the RM of Big Arm, No. 251 per conditions stipulated in the employment contract with salary calculated as follows: \$55,640.00 = \$2140.00 per bi-weekly pay cycle and holidays and days off as stipulated per contract.
CARRIED UNANIMOUSLY

267/2019 Reeve: Trevor Lewis: That Larry Waldow be appointed Deputy Reeve for the November 18, 2019 to December 1, 2020 or until such time as successive appointments are made, whichever comes first.
CARRIED UNANIMOUSLY

268/2019 Reeve: Kevin Rae: That Trevor Lewis be appointed Acting Deputy Reeve for November 18, 2019 to December 1, 2020 or until such time as successive appointments are made, whichever comes first.
CARRIED UNANIMOUSLY

269/2019 Appoint.: Trevor Lewis: That the following committees and appointments be made for November 18, 2019 to December 1, 2020 or until such times as successive appointments are made, whichever comes first.

<u>Public Works:</u>	Entire Council
<u>Finance:</u>	Entire Council
<u>Fire Rangers:</u>	Each Councillor for his/her own division
<u>Health Region:</u>	Sheldon Vance
<u>Inspection Officers:</u>	Entire Council
<u>Ag Health & Safety Action Committee:</u>	Larry Waldow
<u>Big Arm Dam:</u>	Dean Wolff
<u>Spill Control:</u>	Reeve and Administrator
<u>Signing Authority:</u>	Reeve: Sheldon Vance, Deputy Reeve: Larry Waldow or Acting Deputy Reeve: Trevor Lewis and CAO Yvonne (Bonny) Goodsman
<u>Community Well Near Imperial:</u>	Kevin Rae

		<u>Community Well (Mooney's):</u>	Larry Waldow	
		<u>Stalwart Well:</u>	Trevor Lewis	
		<u>Recreation Boards:</u> Imperial:	Larry Waldow	
		Liberty:	Dean Wolff	
		Etter's Beach:	Trevor Lewis	
		<u>Development Appeals Board:</u>	Eugene Lucas, Harvey McLane & Kevin Field	
			Reimbursement: \$120/meeting & \$0.40/km	
		<u>Fire Chief:</u>	Fire Chiefs of Imperial and Liberty	
		<u>EMO Board:</u>	Entire Council	
		<u>EMO Coordinator:</u>	Entire Council	CARRIED UNANIMOUSLY
270/2019	OH&S:	<u>Dean Wolff:</u>	That OH&S Committee consist of: 1) Gary Mooney 2) Bonny Goodsman 3) Scott McDade	CARRIED UNANIMOUSLY
			Councillor Wolff declared a conflict of interest on items under discussion as they involved wages negotiations that impacted family members. Mr. Wolff vacated his chair and left chambers at 10:16 pm.	
271/2019	Wages:	<u>Sheldon Vance:</u>	That discussion be deferred until the December meeting on wages and duties of staff.	CARRIED UNANIMOUSLY
			Councillor Wolff reattended the meeting and assumed his chair at 11:35 am.	
272/2019	SARM:	<u>Larry Waldow:</u>	That Council acknowledges receipt of the information as presented on the SARM Liability Insurance.	CARRIED UNANIMOUSLY
273/2019	SARM:	<u>Sheldon Vance:</u>	That the values be accepted as listed for the SARM Property Insurance.	CARRIED UNANIMOUSLY
274/2019	Insur.:	<u>Dean Wolff:</u>	That the RM authorizes application for the 2 million excess liability insurance offered through SARM Liability Insurance.	CARRIED UNANIMOUSLY
275/2019	Indemn.:	<u>Jeff Nelson:</u>	That the Councillor Indemnity be established at \$300.00 per meeting and mileage at \$0.40/km, plus mileage and costs to be reimburses effective January 1, 2020.	CARRIED UNANIMOUSLY
276/2019	Xmas:	<u>Larry Waldow:</u>	That a Christmas gathering be arranged to be at the Liberty Hotel on Wednesday, December 11, 2019. Costs for meal and 1 beverage per person at the cost of the municipality.	CARRIED UNANIMOUSLY
277/2019	Munisoft:	<u>Dean Wolff:</u>	That the Munisoft EMA information be accepted as presented.	CARRIED UNANIMOUSLY
278/2019	Grant:	<u>Kevin Rae:</u>	That Council authorizes a \$750.00 Grant to the Imperial Palliser Library for the 2020 year.	CARRIED UNANIMOUSLY
279/2019	GTF:	<u>Dean Wolff:</u>	That Council authorizes Reeve Sheldon Vance and CAO Yvonne (Bonny) Goodsman to sign the MG TFA Amended Agreement.	CARRIED UNANIMOUSLY
280/2019	Budget:	<u>Dean Wolff:</u>	That Council acknowledges receipt of the October 2019 Budgetary Control as presented by the Administrator.	CARRIED UNANIMOUSLY
281/2019:	MRS Grant:	<u>Trevor Lewis:</u>	That the Council of the RM of Big Arm, No. 251 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant. - Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations; - Municipality does not run a municipal waterworks system; - In good Standing with respect to the reporting and remittance of Education Property Taxes; - Adoption of a Council Procedures Bylaw; - Adoption of an Employee Code of Conduct; and - All members of council have filed and annually updated their Public Disclosure Statements, as requires; and	

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED UNANIMOUSLY**

282/2019 Etters: **Larry Waldow:** That Council gives notice to the Resort Village of Etters Beach that the RM of Big Arm, No. 251 is terminating the existing agreement for joint administration services and herewith authorizes administration to provide this resolution as notice of termination under Section 9 of the agreement. Such termination to be finalized no later than April 15, 2020.

Further, council authorizes that they are open to negotiation regarding office space rental - should both parties wish to engage in same. **CARRIED UNANIMOUSLY**

Councillor Lewis left the meeting at 1:01 pm.

283/2019 A/M: **Kevin Rae:** That the Asset Management plan be adopted as prepared and presented by the Administrator. **CARRIED UNANIMOUSLY**

284/2019 Grant: **Kevin Rae:** That Council authorizes payment of a \$500.00 Grant to Imperial Minor Hockey for the purchase of Divider Pads. **CARRIED UNANIMOUSLY**

285/2019 Adjourn: **Jeff Nelson:** That the meeting be adjourned at 1:20 p.m. and the next meeting of council is scheduled for Monday, December 9, 2019 at 9:00 a.m. to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Sask. **CARRIED UNANIMOUSLY**

Sheldon Vance
Reeve

Gvonne (Bonny) Goodsman
Administrator