

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Wednesday, December 9, 2019 in Council chambers in the municipal office in Imperial, SK commencing at 8:55 a.m.

**Present:** Reeve Sheldon Vance, Councillors Dean Wolff, Trevor Lewis, Jeff Nelson, Larry Waldow, Kevin Rae and CAO Yvonne (Bonny) Goodsman

**Absent:**

**Attend:** Gary Mooney & Corrie McLane- Maintenance  
Eric Langevin and Clayton Daku Allnorth- 10 am

286/2019 Meeting: **Sheldon Vance:** That as a quorum is present the meeting is called to order.  
CARRIED UNANIMOUSLY

287/2019 Agenda: **Jeff Nelson:** That the agenda be accepted as presented.  
CARRIED UNANIMOUSLY

Councillor Dean Wolff expressed potential conflict of interest with salary agenda items. No additional Statements of Conflict with the Agenda Items were expressed at this time.

288/2019 Minutes: **Jeff Nelson:** That the minutes from the regular meeting held on November 18, 2019 be accepted as presented.  
CARRIED UNANIMOUSLY

Forman Gary Mooney and Corrie McLane attended the meeting at 8:00 am and gave the maintenance report.

289/2019 Maint: **Scott McDade:** That the Maintenance report be accepted as presented and be filed.  
CARRIED UNANIMOUSLY

290/2019 Mail: **Dean Wolff:** That correspondence be acknowledged as received and accepted as presented and be filed. 1) Sask Public Safety Agency Emergency Management  
2) Nutrien Ag Solutions new system  
3) Sask Health Authority Booklet CARRIED UNANIMOUSLY

291/2019 Lights: **Kevin Rae:** That Council authorizes accepting quote from CIC Electric for supply and installation of Lumen High Output LED lights for \$5650 plus emergency exit signs.  
CARRIED UNANIMOUSLY  
Councillor Scott McDade attended the meeting at 9:30 am.

292/2019 F/S: **Scott McDade:** That the Financial Statements, the list of accounts paid and employee payroll register for the month of November 2019 be accepted as presented and are attached to and form part of these minutes.  
CARRIED UNANIMOUSLY

293/2019 A/Payable: **Jeff Nelson:** That the list of accounts payable and employee payroll register for the month of December 2019 be accepted as presented and are attached to and form part of these minutes.  
CARRIED UNANIMOUSLY

294/2019 Tractor: **Trevor Lewis:** That Council authorizes the 2020 purchase of a used 2015 John Deere 6150R tractor from Cervus Equipment for their quote of \$148,000.00 plus taxes should arrangement for same be available in 2020.  
CARRIED UNANIMOUSLY

295/2019 Signs: **Scott McDade:** That Council authorizes the purchase and placement of "Seasonal Road Only" signs with same to be located by the Low-Level Crossing along TWP Rd 274.  
CARRIED UNANIMOUSLY

Eric Langevin and Clayton Daku from All North attended the meeting at 10:00 am.  
Eric and Clayton left the meeting at 10:30 am.

Kevin Rae left the meeting at 10:30 am.  
Dean Wolff left the meeting at 10:30 am.  
Dean Wolff re-attended the meeting at 10:32 am.  
Kevin Rae re-attended the meeting at 10:35 am.  
Gary and Corrie left the meeting at 10: 40 am.

296/2019 FCM: **Dean Wolff:** Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Bridges and Culverts. Be is therefore resolved that the Rural Municipality of Big Arm, No.

251 commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asses management program:

- 1) Asset Management Assessment
- 2) Asset Management plans, policies and strategies
- 3) Data Collection and reporting
- 4) Training and organizational development
- 5) Knowledge Transfer

Be it further resolved that the Rural Municipality of Big Arm, No. 251 commits \$60,000.00 from its budget toward the costs of this initiative. **CARRIED UNANIMOUSLY**

297/2019 CATPC: Larry Waldow: That Council acknowledges receipt of the CATPC fact sheets and regular meeting information as presented. **CARRIED UNANIMOUSLY**

**Kevin Rae left the meeting at 11:00 am.**

298/2019 RIRG: Scott McDade: That Council acknowledges receipt of RIRG funding information and has no projects for application at this point in time. **CARRIED UNANIMOUSLY**

**Kevin Rae reattended the meeting at 11:03 am.**

299/2019 Allow. Trevor Lewis: That Council authorizes a 5% inventory loss allowance be calculated for the gravel inventory as established by measurement. **CARRIED UNANIMOUSLY**

300/2019 Shop: Dean Wolff: That Council authorizes the transfer of \$250,000.00 to a shop reserve. **CARRIED UNANIMOUSLY**

**Councillor Wolff and Councillor McDade declared a conflict of interest on items under discussion as they involved wages negotiations that impacted family members. Mr. Wolff and Mr. McDade vacated their chairs and left chambers at 11:30 am.**

301/2019 Wages: Larry Waldow: That Council authorizes the Clerk salary to be \$22.00 per hour commencing in 2020. **CARRIED UNANIMOUSLY**

302/2019 Staff: Kevin Rae: That Council authorizes foreman and Maintenance staff receive a 2% wage increase for 2020 with same to be calculated on current salary and hourly rates per Schedule A which is attached to and forms part of these minutes. **CARRIED UNANIMOUSLY**

**Councillor Wolff and Councillor McDade reattended the meeting and assumed their chairs at 11:56 am.**

**Gary Mooney and Corrie McLane attended the meeting at 12:00 pm.**

**Gary Mooney and Corrie McLane left the meeting at 12:08 pm.**

303/2019 FCM: Dean Wolff: That Council authorizes the purchase of the FCM Membership for 2020. **CARRIED UNANIMOUSLY**

304/2019 Landfills: Trevor Lewis: That Council authorizes a \$50,000.00 reserve be established for the estimated future decommissioning costs for the closed former Stalwart landfill per information received from Wood Environmental Engineering Services and further that such amount is to be transferred from the General Reserve. **CARRIED UNANIMOUSLY**

**Trevor Lewis left the meeting at 12:20 pm.**

305/2019 Wrkshop: Sheldon Vance: That Council authorizes payment of all costs associated with the "Respect Certified" training being offered and further that such is available to all Council and Staff members. **CARRIED UNANIMOUSLY**

306/2019 Office: Larry Waldow: That Council authorizes the office to be closed on December 25, 26, and 27<sup>th</sup> for the holidays. **CARRIED UNANIMOUSLY**

307/2019 Munisoft: Scott McDade: That Council acknowledges receipt of the Munisoft Community Project Initiative information. **CARRIED UNANIMOUSLY**

308/2019 Adjourn: Sheldon Vance: That the meeting be adjourned at 1:40 p.m. and the next meeting of council is scheduled for Monday, January 13, 2019 at 9:00 a.m. to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Sask. **CARRIED UNANIMOUSLY**

Sheldon Vance  
Reeve

Gwonne (Bonny) Goodman  
Administrator

Schedule "A"

2020 Salaries

	<u>Percent Increase</u>	<u>Dollar Increase</u>	<u>New Hourly Rate</u>
Robert Knoblauch	2%	\$ 0.52 hourly	\$26.52 per hour
Corrie McLane	2%	\$ 0.50 hourly	\$25.50 per hour
Travis Wolff	2%	\$ 0.52 hourly	\$26.52 per hour

In addition to Statutory Holiday Pay and Vacation Pay, the above hourly wages are to be paid on a bi-weekly basis.

Salaried Foreman:

Gary Mooney	2%	\$1,471.00 annual	\$2,883.50 per pay cycle
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The above salary to be paid on a bi-weekly basis