

Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, December 8, 2025 in Council chambers in the municipal office in Imperial, SK commencing at 9:23 a.m.

Present: Reeve Sheldon Vance, Councillors Trevor Lewis, Jeff Nelson, Larry Waldow, Kevin Rae and CAO Anna Rintoul

Regrets: Tanner Hebron, Chase Tannahill

Attend: Travis Wolff – Maintenance

- 188/2025 Meeting:** Sheldon Vance: That as a quorum is present the meeting is called to order. **CARRIED**
- 189/2025 Agenda:** Larry Waldow: That the agenda be accepted as presented. **CARRIED**
- No Statements of Conflict with the Agenda Items were expressed at this time.**
- 190/2025 Minutes:** Trevor Lewis: That the minutes from the regular meeting held on November 10, 2025, be accepted as presented. **CARRIED**
- Travis Wolff gave the maintenance report at 9:24 am.**
Travis left the meeting at 9:52 am.
- 191/2025 Maint:** Jeff Nelson: That the Maintenance Report be accepted as presented by Maintenance staff. **CARRIED**
- 192/2025 Mail:** Kevin Rae: That the following correspondence be acknowledged as none received. **CARRIED**
- 193/2025 F/S:** Kevin Rae: That the Financial Statements, List of Accounts Paid and Employee Payroll Registers for the month of November 2025 and November bank reconciliation be accepted as presented and are attached to and form part of these minutes. **CARRIED**
- 194/2025 A/Payable:** Kevin Rae: That the list of accounts payable and employee payroll register for the month of December 2025 be accepted as presented and are attached to and form part of these minutes. **CARRIED**
- 195/2025 Fencing:** Trevor Lewis: That Council authorizes administration to send a letter to the residents of SE 16-27-25 W2 to inform about fencing setbacks pursuant to Bylaw No. 04/2008, due to fence posts being placed too close to municipal road. **CARRIED**
- 196/2025 Audit:** Jeff Nelson: That Council approves the Audit management letter from Dudley and Company. **CARRIED**
- 197/2025 PBI:** Larry Waldow: That Council acknowledges receipt of the PBI Certificates of Appointment and authorizes the Reeve to sign same. **CARRIED**

- 198/2025 Bylaw:** Larry Waldow: That Bylaw 1-2025 be tabled until the January 2026 meeting. **CARRIED**
- 199/2025 MillRate:** Sheldon Vance: That the Mill Rate was established at 7.5 Mills per our approved budget in April 2025. **CARRIED**
- 200/2025 GIL:** Jeff Nelson: That due to a GIL tax levy error in Munisoft, we acknowledge the correction to PILT & SaskTel grant in lieu of taxes in the total amount of \$9815.42, to reflect the correct levy. **CARRIED**
- 201/2025 Etters:** Trevor Lewis: That Council will do agreements on an individual basis for Etter's Beach road maintenance; and further, That all requests must be submitted in writing. **CARRIED**
- 202/2025 IIP:** Kevin Rae: That Council authorizes Administration to submit the IIP under the CCBF program for the 5-mile road project (NE/NW 15-25-26 W2); and further, That Council tables tendering for this project to a later date. **CARRIED**
- 203/2025 Adjourn:** Sheldon Vance: That the meeting be adjourned at 10:32 a.m. and the next meeting of council is scheduled for Monday, January 12, 2026, at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office 54 Prince Street, Imperial, Saskatchewan. **CARRIED**

Reeve

Administrator