

RM of Big Arm #251

OFFICE ASSISTANT

The Rural Municipality of Big Arm #251 is accepting applications for the position of Part-Time office assistant.

The ideal candidate will possess office experience, have strong communication, analytical and technical skills. A post secondary education in a relevant discipline is desired.

The right candidate can expect a salary and benefits package that reflects their level of experience.

Applications will be accepted until 12:00pm, Friday March 20, 2026.

Please forward resume, including salary expected, and cover letter to:

Rural Municipality of Big Arm #251
PO Box 120
Imperial, SK S0G 2J0

Or via email: rm251@sasktel.net

For further information, please contact the RM office at rm251@sasktel.net

We thank all who apply and advise that only those selected for further consideration will be contacted.